

VILLAGE OF KINGSTON
REGULAR SESSION
September 9, 2009

COMMISSION:

Tom Beardsley – Chairman

David Lowe – Vice Chair

Lorne Reid

Dale Clarke

Martha Armstrong

Greg Towne – Interim Clerk/Treasurer

Janice Hatfield – Administrative Assistant

1. OPENING:

2. Chairman Beardsley called the meeting to order at 7:00pm.

3. **CORRESPONDENCE:**

3. DOWNTOWN COMMITTEE REQUEST FOR MARKER

3.1 Chairman Beardsley stated there were requests from two Committees that would be addressed first and invited Scott Peckford from the Downtown Committee to make his presentation. Mr. Peckford proposed the Commission make a motion to purchase a granite marker to commemorate the organizations who donated trees to the downtown area for the 50th Anniversary of the Village's Incorporation. After a discussion, **Comm. Lowe made a motion that the Commission add an amount of \$175.00 to the original motion of \$675.00 for a total of \$850.00 in order to upgrade to the granite base, to be funded by the Downtown Development. Comm. Clarke seconded the motion. Motion Carried.**

4. FLOWER COMMITTEE REQUEST FOR FALL BULBS

4.1 Chairman Beardsley invited Muriel Craig of the Volunteer Flower Committee to make a presentation. Muriel Craig stated the flower committee would like to purchase fall bulbs in the amount of \$300.00 to be planted in various beds around the Village.

4.2 **Comm. Lowe made a motion that the Commission authorize the Flower Committee to purchase fall bulbs in an amount not to exceed \$300.00. Comm. Armstrong seconded the motion. Motion Carried.**

5. APPROVAL OF MINUTES

5.1 **Comm. Clarke made a motion to accept the Regular Session Meeting Minutes of June 10, 2009, July 8, 2009, and the Special Meeting Minutes of July 28, 2009 and August 26, 2009 as presented. Comm. Reid seconded the motion. Amendment: Motion 3.2 of Regular Session Meeting August 26, 2009 should read: Comm. Reid make a motion to purchase a marker at a cost of 675.00 plus HST. Motion Carried.**

6. **BUSINESS ARISING FROM THE MINUTES:**

6.1 SNOW REMOVAL EQUIPMENT TENDER

6.2 **Comm. Lowe made a motion to purchase the MT6 Trackless Tractor from Saunders Equipment in New Brunswick at a cost of \$135,073.65. Comm. Armstrong seconded the motion. Motion Carried.**

7. UNFINISHED BUSINESS:

8. NOISE BYLAW

8.1 Comm. Lowe stated that in section 13.1 of the June 10 Regular Session Minutes a motion was made that a letter be written to the County and inquired about the status of that letter. Staff will check with Clerk/Treasurer.

9. DOWNTOWN SNOW REMOVAL CONTRACT

9.1 Chairman Beardsley stated the contract for Village snow removal had been approved by the solicitor and asked the Commission for their approval. The Commission approved the contract.

10. APPOINTMENT OF CLERK/TREASURER

10.1 Chairman Beardsley stated that Bill McKennan – Clerk/Treasurer for the Village, has taken a sabbatical and then introduced Greg Towne, Supervisor of Financial Services and Budgeting for the County of Kings who has offered his services in the interim.

10.2 **Comm. Reid made a motion that the Commission accept Greg Towne as the interim Clerk/Treasurer. Comm. Lowe seconded the motion. Motion Carried.**

11. **COMMITTEE REPORTS:**

12. WASTEWATER – Comm. Lowe presented the monthly sewer report (on file).

12.1 Comm. Lowe stated the Pine Ridge Avenue Sewer Extension Project is going very well.

13. PUBLIC WORKS – Comm. Clarke presented the monthly public works report (on file).

13.1 Comm. Clarke requested that the Commission meet with CBCL to address some of the concerns with the sidewalk project on Pine Ridge Ave and Westwood St. Staff will arrange a meeting as soon as possible.

13.2 Comm. Reid inquired about the status of the lit sign the Village was interested in finding a location for, to advertise events in a more central area. Comm. Clarke stated the locations that were ideal were not approved by the Department of Transportation and stated he was finished with the project. Comm. Reid agreed to take over since the Commission agreed that a sign in the right location would be ideal.

14. RECREATION – Comm. Reid presented the monthly report for Recreation (on file).

15. TOURISM – Comm. Armstrong presented the monthly report for Tourism (on file).

15.1 Comm. Armstrong stated the Visitor Information Centre staff had a concern with the ATV's speeding by the centre and sending rocks flying when visitors are trying to have a picnic. It was suggested a partial gate might slow down the ATV traffic such as the ones the Trail Society have installed in various locations of the trail. Staff will check with Kings County Trail Society.

15.2 Comm. Clarke stated there was still a concern of traffic turning on to Bridge St. from the Medical Clinic parking lot. Staff will ask Public Works to investigate.

16. **FINANCIAL REPORTS:**

16.1 Deferred to next Regular Session Meeting.

17. VANDALISM SIGN FOR DUCK POND

17.1 Chairman Beardsley stated that the electrical box at the duck pond which is necessary to operate the fountains was smashed by vandals. He stated he would like to offer to make a sign free of charge to install at the duck pond making the public aware of the vandalism.

18. FLOORING FOR OFFICE

18.1 Clerk stated this item would be deferred to examine available funds in Village budget.

19. LETTER OF SUPPORT FOR AVIATION MUSEUM

19.1 Chairman Beardsley stated the Greenwood Aviation Museum was asking for a letter of support from the Commission to build a new hangar for the museum. The museum hosted 16,000 visitors so far in 2009.

19.2 **Comm. Reid made a motion that the Commission authorize staff to provide a letter of support to the Aviation Museum. Comm. Armstrong seconded the motion. Motion Carried.**

20. **CORRESPONDENCE:**

21. THANK YOU CARD FROM STEER BBQ COMMITTEE

21.1 Chairman Beardsley stated a thank you card with a picture of the Steer with its new name "Kingsley" had been received by the Village from the Steer BBQ Committee thanking the Village for its support of this year's Steer BBQ. The Steer BBQ financial report should be available in October.

21.2 Comm. Clarke stated a sign with the name "Kingsley" should be made to install on the base below the Steer for the public to see. Chairman Beardsley stated his business, T&S Office Essentials, would make a sign free of charge for the Steer.

22. ASSOCIATION OF NOVA SCOTIA VILLAGES ANNUAL GENERAL MEETING

22.1 Chairman Beardsley stated the ANSV Annual General Meeting is to be held on September 26, 2009 and asked the Commission and Clerk if they were able to attend. Comm. Clarke will attend the meeting and be the voting delegate.

23. As there was no further business to discuss, **Comm. Armstrong made a motion to adjourn the meeting. Comm. Reid seconded the motion.**

24. The meeting adjourned at 8:40pm.

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COMMISSION CHAIRMAN

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CLERK/TREASURER

