

**KINGSTON VILLAGE COMMISSION
REGULAR SESSION
October 8, 2008**

COMMISSION:

Steve Nickerson – Chairman
Davie Lowe – Vice Chair
Muriel Craig
Dale Clarke
Lorne Reid
Bill McKennan – Clerk/Treasurer - Regrets
Janice Hatfield – Administrative Assistant

GUEST: Diana Brothers – Deputy Warden – Municipality of the County of Kings

1. OPENING

1.1 Chairman Nickerson called the meeting to order at 6:33pm.

2. IN CAMERA: Legal Issue

2.1 Comm. Clarke made a motion that the Commission follows the Village solicitor's recommendation regarding this issue. Comm. Reid seconded the motion. Motion Carried.

**Vote: Comm. Reid – Yes
Comm. Lowe – Yes
Comm. Clarke – Yes
Chairman Nickerson - Yes
Comm. Craig – No**

3. DIANA BROTHERS – UPDATE ON CROSSWALK

3.1 Deputy Warden Brothers stated she had written a letter to the Department of Transportation requesting that they review the option of a crosswalk on Main St in Kingston opposite the Medical Clinic. Since then the Department of Transportation agreed to do a study on the traffic and pedestrian patterns in that area. After careful consideration the Department of Transportation did approve the crosswalk and the Village would receive clarification on what type of crosswalk would be best. Negotiations would need to take place with regard to funding. DOT stated they would be prepared to complete the work before winter if the funding was in place. Deputy Brothers then requested that the Village write a letter to Kings County with all of the details. Clerk could look at this issue for long term planning within the budget and possibly consider a loan from the County. Commission will let Deputy Warden Brothers

know when they are ready to present the request to the Committee of the Whole meeting in Kings County.

4. **REVIEW MINUTES OF MEETING HELD SEPTEMBER 10, 2008**

5. **MINUTES**

5.1 **Comm. Clarke moved the minutes of September 10, 2008 be adopted as presented. Comm. Reid seconded the motion. Motion Carried.**

6. **BUSINESS ARISING FROM THE MINUTES:**

6.1 Comm. Lowe stated the work regarding staff accountability was still in progress.

6.2 Comm. Clarke stated the two streetlights were removed from Main St. near the streetlamps which made them more visible.

6.3 Comm. Craig asked if a follow up was done concerning the unsightly premises in the area. Staff will contact the County for an update.

7. **COMMITTEE REPORTS:**

8. WASTEWATER – Comm. Lowe presented the monthly sewer report (on file).

8.1 **Comm. Lowe made a motion for wastewater staff to attend a Computer Course and a Best Practices Course in Windsor. Comm. Craig seconded the motion. Motion Carried.**

9. PUBLIC WORKS – Comm. Clarke presented the monthly Public Works report (on file).

9.1 Comm. Clarke stated that one section of fencing was placed on the west end of the Village but that there needed to be some clarification from the Kings County Trail Society as to where to place the other section of fence next to a local business.

9.2 Comm. Clarke stated that all Commissioners should direct Public Works staff through the office only and then office staff will inform the Commissioner in charge of that portfolio.

10. RECREATION – Comm. Reid presented the monthly Recreation report (on file).

10.1 **Comm. Reid made a motion for the Commission to support the hiring of a cheerleading instructor for an Active Kids/Healthy Kids after school program as**

proposed by the Recreation Coordinator in his report at an amount not to exceed \$100.00. Comm. Clarke seconded the motion. Motion carried.

10.2 Comm. Reid made a motion for the Commission to support the initiative of the Annapolis Valley Regional School Board and Nova Scotia Health Promotion and Protection to the sum of \$500.00. Comm. Clarke seconded the motion. Motion Carried.

11. TOURISM – Comm. Craig reported on the following:

11.1 The Visitor Information Centre will be closing for the season on Friday October 10, 2008

11.2 There have been many compliments received this year regarding the staff, the set up in the building and the landscaping.

11.3 Souvenir sales were very good with more selection this year.

11.4 The Fall Fundraising Dinner will be held on Saturday, October 18 to raise funds for Christmas Decorations in the downtown area.

11.5 Comm. Craig made a motion to spend no more than \$150.00 for a reception to commemorate the Downtown Development Project. Comm. Lowe seconded the motion. After a discussion, Comm. Craig withdrew the motion.

11.6 The October minutes have been amended as follows: **Comm. Clarke made a motion for Maggie Rio to attend the TIANS Tourism Conference in Halifax from November 30th to December 3rd, 2008. Comm. Craig seconded the motion. Motion Carried.**

12. FINANCIAL REPORTS:

12.1 Comm. Reid moved the financial statement for the Village of Kingston and Kingston Recreation be accepted as presented. Comm. Clarke seconded the motion. Motion Carried.

13. AWARDING OF SNOW REMOVAL TENDER

13.1 Comm. Lowe stated that Public Works staff had reviewed the equipment list from snow removal tenders. **Comm. Clarke made a motion to accept the lowest bid of \$23,895.00 from New Age Landscape Construction Limited. Comm. Lowe seconded the motion. Motion Carried.**

14. SIDEWALKS

14.1 **Comm. Clarke made a motion to follow the recommendation made by the engineering firm of CBCL to delay the construction of the proposed sidewalks until 2009. Comm. Reid seconded the motion. Motion Carried.**

15. RECYCLING CONTAINER

15.1 Comm. Craig stated that after the motion was made at the regular session meeting in August to purchase one recycling container through an available grant, it was discovered that there is another grant available which would allow the purchase of many recycling units. **Comm. Craig made a motion to amend the motion in the August meeting minutes regarding the purchase of one recycling container to read that the Village purchases 3 recycling containers at a cost of \$984.37 including HST for each unit pending the grant approval. Comm. Reid seconded the motion. Motion Carried.**

16. NEW YEARS EVE EVENT

16.1 Comm. Reid stated he had asked the members of the Recreation Committee if they were interested in running the event as it was discovered recently that it was not being run this year. There were no volunteers from the Committee to run the event. **Comm. Reid made a motion that the Kingston Village Commission supports the New Years Eve function as an annual event. Comm. Craig seconded the motion. Motion Carried.**

17. REMEMBRANCE DAY WREATH LAYING

17.1 Chairman Nickerson stated he could attend the Remembrance Day Wreath laying ceremony on November 11th at the Royal Canadian Legion Branch 98 at 9:30am.

18. WASTEWATER WORKSHOP

18.1 **Comm. Lowe made a motion to send himself and Comm. Clarke on a Maritime Provinces Water and Wastewater Association workshop in PEI on November 27th and 28th at a cost of \$100.00 each plus required expenses. Comm. Craig seconded the motion.**

Vote: Comm. Reid – Yes

Comm. Lowe – Yes

Chairman Nickerson – Abstained

Comm. Clarke – Abstained

Comm. Craig – No

Motion Defeated.

18.2 **Comm. Craig made a motion to send Comm. Lowe to the workshop in PEI on November 27th and 28th at a cost of \$100.00 plus required expenses. Comm. Clarke seconded the motion. Motion Carried.**

19. JERSEY BARRIERS

19.1 Comm. Reid stated that jersey barriers were required at the Ravenwood park in order to develop the park area and also when addressing unwanted vehicle traffic. He stated the funding would be cost shared between the County, the province and the Village. **Comm. Reid made a motion that the Commission approves \$1000.00, to be allocated to the installation of jersey barriers for the Ravenwood Park Development Project. Comm. Clarke seconded the motion. Motion Carried.**

20. FALL DINNER REQUEST

20.1 **Comm. Craig made a motion for the Commission to provide \$200.00 to run the Fall Dinner Fundraiser. Comm. Lowe seconded the motion. Motion Carried.**

21. VILLAGE FALL DECORATIONS

21.1 Comm. Craig stated the local Red Hatters group wanted to decorate the downtown area with a fall display. **Comm. Craig made a motion that the Commission provides \$50.00 for decorations. Comm. Lowe seconded the motion. Motion Carried.**

**Vote: Comm. Craig – Yes
Comm. Lowe – Yes
Comm. Reid – Yes
Comm. Clarke – No
Chairman Nickerson – Abstained**

22. FALL ANNUAL MEETING

22.1 Comm. Craig stated she would like to hold a bi-annual general public meeting to discuss sidewalks, the central water system and Valley Waste. **Comm. Craig made a motion that the Commission holds a bi-annual fall public meeting to include the RCMP, Valley Waste Management, an update from the County regarding a central water system and a sidewalk update. Comm. Lowe seconded the motion. Motion Defeated.**

**Vote: Chairman Nickerson – No
Comm. Lowe – No
Comm. Clarke – No
Comm. Reid – No
Comm. Craig – Yes**

23. ARMSTRONG'S

23.1 This issue is ongoing.

24. CENTRAL WATER SYSTEM

24.1 This issue is ongoing.

25. OLD BUSINESS ITEMS

25.1 Comm. Craig felt that Old Business should remain in the minutes. Staff will pass on suggestion to Clerk.

26. REPORT OF ASSOCIATION OF NOVA SCOTIA VILLAGES ANNUAL GENERAL MEETING

26.1 Staff advised the Commission that the minutes of that meeting are now available.

27. BEREAVEMENT LEAVE

27.1 Comm. Craig will bring information to the next meeting.

28. REQUEST FROM CHRISTMAS MOMMIES AND DADDIES

28.1 Comm. Reid will look in to the possibility of offering a service such as a week of Day Camp.

29. **MISCELLANEOUS CORRESPONDENCE:**

30. **IN CAMERA:**

30.1 **Comm. Reid made a motion to approach Service Nova Scotia and request a meeting for clarification on a spending issue. Comm. Clarke seconded the motion. Motion Carried. Comm. Craig abstained from voting.**

30.2 **Comm. Lowe made a motion to suspend all spending except involving the day to day operations of the Village. Comm. Clarke seconded the motion. Motion Carried. Comm. Craig opposed the motion.**

31. RESIDENT NOISE COMPLAINT

31.1 This item was returned to staff for scheduling of meeting with concerned parties.

32. LETTER OF COMPLAINT

32.1 Commissioner for Tourism indicated the concerns would be addressed at a meeting to be scheduled between the concerned parties and the Village Commission.

33. As there was no further business to discuss, **Comm. Reid moved to adjourn the meeting. Comm. Lowe seconded the motion.**

34. The meeting adjourned at 10:50PM.

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COMMISSION CHAIRMAN

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CLERK/TREASURER