

VILLAGE OF KINGSTON
REGULAR SESSION
October 21, 2009

COMMISSION:

Tom Beardsley – Chairman

Lorne Reid

Martha Armstrong

Dale Clarke

Greg Towne – Clerk/Treasurer

Janice Hatfield – Administrative Assistant

1. OPENING:

2. Chairman Beardsley called the meeting to order at 7pm.

3. APPROVAL OF MINUTES:

3.1 **Comm. Clarke made a motion to accept the Regular Session Meeting Minutes of September 9th, 2009 as presented. Comm. Armstrong seconded the motion. Motion Carried.**

4. **BUSINESS ARISING FROM THE MINUTES:**

4.1 Comm. Clarke asked if the Village had received the requested update from CBCL Limited regarding the extra costs incurred on the Westwood St. and Pine Ridge Ave. sidewalk project. Staff will contact CBCL Limited again for an update.

4.2 Comm. Reid asked if staff could prepare background information on the signage for the Village.

4.3 Chairman Beardsley stated the Commission made a motion at the last regular session meeting to provide the Downtown Committee with their requested amount of \$675.00 plus \$175.00 for a total of \$850.00 for a granite marker. The Downtown Committee later realized that the amount should have been an extra cost of \$325.00 rather than \$175.00 and would like to request another \$150.00.

4.4 **Comm. Reid made a motion to spend an extra \$150.00 on the granite marker over the \$850.00 allotted cost at the last meeting for a total cost of \$1000.00 with funding to come from the downtown development funds. Comm. Armstrong seconded the motion. Motion Carried.**

5. STEER BBQ COMMITTEE PRESENTATION

5.1 Chairman Beardsley introduced Kingston Steer BBQ and Village Fair chairperson Muriel Craig who presented the Kingston Village Commission with a cheque in the amount of \$3671.19 which represents the Village's share of the proceeds.

6. DISABLED DOOR ACCESS PRESENTATION

6.1 Chairman Beardsley introduced Kingston resident Judy Snider to make a presentation on disabled door access. Ms. Snider stated that as a new resident to the area she was disappointed in the lack of disabled door access in most of the businesses in the Kingston/Greenwood area and wanted to create awareness of this fact. She stated she has written a letter to the Villages of Kingston and Greenwood, the Greenwood Mall and the local MLA listing the businesses and establishments who do not have access for the disabled which are in the majority. The Chairman stated the Village of Kingston had actually passed a motion at a previous meeting to look into grants for disabled door access and now that quotes have been received the grant can be applied for.

7. DOWNTOWN SNOW REMOVAL AWARD

7.1 **Comm. Armstrong made a motion that Jeff Bowlby Quality Soils be awarded the Downtown Snow Removal Contract for the yearly amount of \$17,400 + HST ending April 30, 2011. Comm. Clarke seconded the motion. Motion Carried.**

8. WASTEWATER – Chairman Beardsley presented the monthly sewer report (on file).

9. PUBLIC WORKS – Comm. Clarke presented the monthly Public Works report (on file).

9.1 **Comm. Clarke made a motion to hire Ralf Wuhler as the Public Works Sidewalk Snow Removal Operator in a term position from November 9th, 2009 to April 16th, 2010. Comm. Armstrong seconded the motion. Motion Carried.**

10. RECREATION – Comm. Reid presented the monthly recreation report (on file).

10.1 Comm. Reid stated that banners had been ordered to display in the Village during the Olympic Torch Relay in November.

11. TOURISM – Comm. Armstrong presented the monthly Tourism report (on file).

11.1 Comm. Armstrong stated staff will attend the Destination Southwest Nova Discussion Session which will involve visitor services at the Conference Room of the Canex Mall in Greenwood.

12. OLD SNOW BLOWER TRADE IN

12.1 **Comm. Clarke made a motion to trade the Village owned 52 inch front mount blower for a new 64 inch 3 point hitch rear mount blower for the Kubota tractor at a cost of \$1000.00 + HST. Comm. Armstrong seconded the motion. Motion Carried.**

13. **FINANCIAL STATEMENTS:**

13.1 **Clerk made a motion to accept the financial statements for the Village of Kingston as presented. Comm. Reid seconded the motion. Motion Carried.**

13.2 **Clerk made a motion to accept the financial statements for Recreation as presented. Comm. Armstrong seconded the motion. Motion Carried.**

14. SPEED LIMIT FOR KINGSTON

14.1 Chairman Beardsley stated that a letter had been received from the Minister of Transportation regarding the Village's request for a standard speed limit of 50km/hr throughout the village stating that their investigation supports the existing speed limits. After a discussion the Commission made a decision to request another assessment from the Department of Transportation and include statements from the RCMP and from residents of the Village.

15. KINGSTON WATER SYSTEM

15.1 Deferred to next meeting.

16. CHANGE OF DATE FOR NOVEMBER REGULAR SESSION MEETING

16.1 Chairman Beardsley stated that due to the Remembrance Day Holiday the Regular Session meeting in November would have to be changed. The Commission meeting will be held on Thursday, November 12, 2009 at 7pm.

17. WESTERN KINGS ARENA

17.1 Comm. Reid presented an update on a draft partnership proposal that would provide a broader plan for maintaining the Western Kings Arena as a viable community resource. Details attached.

18. INTERIM FINANCING – MUNICIPAL FINANCE CORPORATION

18.1 Clerk presented a recommendation to the Commission regarding borrowing for the purchase of the new snow removal equipment. He stated the deadline had passed for the fall debenture with the Municipal Finance Corporation but that they were prepared to

offer interim financing with the understanding that the Village participated in the 2010 Spring Debenture. This report was received for information.

19. **CORRESPONDENCE:**

20. LETTER OF SUPPORT REQUEST FROM CANADIAN POSTMASTERS

20.1 Chairman Beardsley stated the Village had received a letter from the Canadian Postmasters and Assistants Association asking for support to lobby politicians to maintain postal services in rural and remote Canadian communities. Staff will send letter stating support for rural postal services to the local Post Office.

21. MUNICIPAL WEBSITE VENTURE

21.1 Chairman Beardsley stated the Village had received an information package from Municipal Website Venture expressing interest in managing the Village's website. The company provides prefabricated websites for smaller municipal offices. Clerk stated that staff is comfortable with the present system. Commission decided to decline the offer from Municipal Website Venture at this time.

22. CUSTOM MASCOT

22.1 Chairman Beardsley stated the Village had received a quote from a Nova Scotia company for a Steer BBQ mascot costume at a cost of \$3500.00 plus shipping. The Commission decided that this item was not in the budget and that a costume may also not be practical to wear in hot weather.

23. **NEW BUSINESS:**

23.1 Comm. Clarke stated that due to the recent accident on the crosswalk on Main Street across from King of Donair he contacted the local MLA to see about possible funding for a new standard of crosswalk at that location. Staff will contact the Department of Transportation for further information.

24. ASSOCIATION OF NOVA SCOTIA VILLAGES ANNUAL GENERAL MEETING

24.1 Comm. Clarke stated he attended the meeting and will email his report to the office.

25. WASTEWATER PORTFOLIO

25.1 **Comm. Clarke made a motion to fill the vacancy of the Wastewater Commissioner. Comm. Reid seconded the motion. Motion defeated.**

25.2 **Comm. Reid made a motion that Comm. Armstrong accepts the portfolio of Wastewater. Comm. Clarke seconded the motion. Motion Carried.**

26. **ADJOURNMENT:**

26.1 As there was no further business to discuss, **Chairman Beardsey made a motion to adjourn the meeting. Comm. Armstrong seconded the motion.**

26.2 The meeting adjourned at 9:50pm.

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COMMISSION CHAIRMAN

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CLERK/TREASURER