

**KINGSTON VILLAGE COMMISSION
REGULAR SESSION
November 14, 2007**

COMMISSION:

Murray Kinsman – Chairman
Muriel Craig
Scott Peckford
Steve Nickerson
David Lowe
Clerk/Treasurer – Kelly Rice

Chairman Kinsman called the meeting to order at 7:00PM.

MINUTES:

Chairman Kinsman moved the minutes of October 10, 2007 be adopted as presented. Seconded by Comm. Peckford. Motion Carried.

Chairman Kinsman moved the minutes of November 7, 2007 be adopted as presented. Seconded by Comm. Nickerson. Motion Carried.

OLD BUSINESS:

Brookside Dr. Project Update

Clerk/Treasurer gave an update on the progress of this project, and it is expected that construction will resume in a week to 10 days.

Snow Removal

Comm. Peckford excused himself from the discussions citing a conflict of interest on this issue. Chairman Kinsman asked if the Commission wanted to extend the snow removal contract for a third year, as per the original agreement. After a discussion, **Comm. Craig made a motion to award the snow removal contract to the existing contractor for one more year at the same price as the previous year. Seconded by Comm. Lowe. Motion Carried.**

Commemorative License Plate

After a brief discussion, **Comm. Craig made a motion to purchase 2 license plates. Seconded by Comm. Peckford. Motion Defeated.**

Flooring Quotes

Clerk/Treasurer presented 4 quotes for the replacement of flooring in the office, front entrance and a small section in the conference room. After a review of the quotes, **Comm. Peckford made a motion to accept the quote from MR Flooring. Seconded by Comm. Nickerson. Motion Carried.**

Trail Management

Clerk/Treasurer asked the Commission how they wished to proceed with the development of the agreement with Kings County Trails Society. After a discussion, Clerk/Treasurer will contact the president of the Society and request they present a draft of the agreement for the Commission's approval.

ANSV Chairperson Visit

Clerk/Treasurer read an email from Christine Blair, Chairperson of the ANSV. After a discussion, Clerk/Treasurer was asked to contact Ms. Blair for more information.

Student Walking Distance Review

Clerk/Treasurer read a letter of reply from the consultant for the Student Walking Distance Review.

Family Fitness Trail Sign

Clerk/Treasurer presented three quotes for the printing of the new sign for the Fitness Trail at Stronach Park. After a review of the quotes, **Comm. Peckford made a motion to purchase the sign from Signs & Designs, Bill Bunyan, for a cost of \$345.00 plus HST. Seconded by Comm. Nickerson. Motion Carried.**

Town Hall Meeting – Dept. of Transportation Follow-Up

Clerk/Treasurer read an email from the Dept. of Transportation following up on issues that were raised at the Town Hall Meeting on October 16, 2007. After a discussion, Clerk/Treasurer will remind the Dept. of Transportation that the Hwy.#101 sign on the overpass has not yet been installed.

ADDITIONS:

1. Comm. Craig stated she had looked into purchasing a steer costume for the Village to use during special events. The cost would be approximately \$500.00. After a discussion, the Commission had questions and Comm. Craig will have more information for the next meeting.

COMMITTEE REPORTS:

WASTEWATER

Comm. Lowe presented the monthly wastewater report (on file).

PUBLIC WORKS

Comm. Peckford presented the monthly Public Works report (on file).

RECREATION

Comm. Nickerson presented the monthly Recreation report (on file). Also, the Recreation Coordinator is looking into a new program in partnership with Kings County regarding making videos. The Recreation Committee is looking into the possibility of a tobogganing hill adjacent to the Ravenwood ball fields. They will be contacting contractors for cost quotes. Also the Committee is looking into some preliminary data for a soccer field and more information will be forthcoming. There was some discussion regarding the funding of the Coordinators position.

TOURISM

Comm. Craig reported on the following:

- Fall Dinner was a great success! Comm. Craig recognizes there are many great volunteers in the village helping with village events.
- Chairman Kinsman asked who decided that the proceeds from the fundraising dinner was going towards decorative lighting as it was voted down previously by the Commission. There was some discussion on this issue.
- The Anniversary Committee will be meeting next week to plan their final event for the anniversary year. The event they are planning is a Christmas home decorating contest and they are planning for three prizes. After a discussion, **Comm. Craig made a motion to set the budget for this project at \$500.00 prizes included. Seconded by Comm. Nickerson. Motion Carried.**

CLERK/TREASURER

Clerk/Treasurer reported the following:

- October 12th attended the Recreation Review meeting at the Old Orchard Inn
- October 16th attended the Village's Town Hall Meeting
- October 17-19th attended the AMA Conference in Halifax
- October 24th attended a Water Committee Meeting
- October 30th attended the MPJAG Stakeholders meeting at Kings County
- November 7th attended a Special Commission Meeting
- November 9th attended a DSWNS Co Sponsor meeting in Kentville

FINANCIAL REPORT:

Comm. Peckford moved the financial statement for the Village of Kingston be accepted as presented. Seconded by Comm. Lowe. Motion Carried.

Comm. Nickerson moved the financial statement for Kingston Recreation be accepted as presented. Seconded by Comm. Craig. Motion Carried.

NEW BUSINESS:

Kingston New Years Eve Event

Clerk/Treasurer read a letter from the New Years Eve Committee requesting the annual contribution to this event. **Comm. Nickerson made a motion to contribute \$1,000.00 to this event. Seconded by Comm. Lowe. Motion Carried.**

Changes to Provincial Mileage Rate

Clerk/Treasurer read an email from Service Nova Scotia & Municipal Relations with regards to the changes in the Provincial mileage rate. The Commission referred this item to budget discussions in February 2008.

Crosswalk Concerns – Pine Ridge Ave.

Clerk/Treasurer read a letter from the Principal of Kingston & District School and the Dept. of Transportation regarding the installation of a crosswalk on Pine Ridge Ave. between the two schools. After a discussion, Clerk/Treasurer was asked to contact the Dept. of Transportation to request the crosswalk on Pine Ridge Ave. at Sparky St. be moved further along Pine Ridge Ave. to accommodate the request. Also, a request will be made to the Dept. of Transportation for them to assess the usage of the crosswalk on Main St at Decoste Kitchens.

MADD Invitation

Clerk/Treasurer read an invitation to the launch of the MADD Red Ribbon Appeal. Comm. Craig will attend this event on behalf of the Commission.

Christmas Home Decorating Contest

This item was discussed in the Tourism Report.

ADDITIONS:

1. Comm. Nickerson asked if all staff were invited to the Christmas Dinner on December 8th. Clerk/Treasurer stated that Crossing Guards and VIC staff have not been included in the past. After a discussion, **Comm. Nickerson made a motion to invite all village employees to the Commission Christmas Dinner. Seconded by Comm. Lowe. Motion Carried.**

MISCELLANEOUS:

Alzheimers Society of Nova Scotia – **Comm. Craig made a motion to proclaim January 2008 as Alzheimers Awareness Month. Seconded by Comm. Nickerson. Motion Carried.**

Peacemakers Brochure

Thank you Cards

As there was no further business to discuss, **Comm. Nickerson moved to adjourn the meeting. Seconded by Comm. Peckford.**

The meeting adjourned at 9:40PM.

COMMISSION CHAIRMAN

CLERK/TREASURER