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KINGSTON VILLAGE COMMISSION

MINUTES OF THE COMMISSION MEETING OF SEPTEMBER 9, 2010

COMMISSION:

Tom Beardsley – Chairman
Martha Armstrong
Doug Beaman
Brad Beardsley
Lorne Reid

Greg Towne – Clerk/Treasurer
Janice Hatfield – Administrative Assistant

GUEST: Leo Glavine – MLA Kings West
Stephen Kerr – Executive Director, Kings Regional Development Agency
Jennifer Weisner – Communications & Community Development Officer,
Kings RDA

1. OPENING

Chairman Beardsley called the meeting to order at 7:00pm.

2. REVIEW OF MINUTES

Chairman Beardsley asked for a review of the August 12th Regular Session meeting minutes.

ON MOTION OF COMMISSIONER BEAMAN AND COMMISSIONER REID THAT THE COMMISSION APPROVE THE MINUTES OF AUGUST 12, 2010 AS PRESENTED. MOTION CARRIED.

3. BUSINESS ARISING FROM THE MINUTES

Clerk informed the Commission that the Village was waiting to receive updated forms from the contractor for the downtown snow removal in order to finalize the 2nd year renewal contract.

Clerk reported the financing related to the downtown snow removal equipment had been completed.

4. LEO GLAVINE - MLA

Chairman Beardsley introduced Leo Glavine, MLA for Kings West who presented the Commission with an update on three issues concerning the Village.

1. Mr. Glavine advised the Commission that requests from the Village for road improvements should be presented to the Province in the fall for budget considerations. He suggested the Village prepare a 5 year plan with a prioritized list of roads which would be more workable in terms of budgeting.
2. Mr. Glavine also gave an update of the Village's concerns that the upcoming Bridge St. resurfacing did not include a bicycle lane. He was pleased to announce that a response from the Deputy Minister of Transportation was received confirming they would take this opportunity to pave an additional 1.5m width of the existing unpaved shoulder in order to accommodate cyclists. DTIR stated it will not be designated or marked as a bike lane as the Department does not have a bike lane policy. The bridges will not have the extra width at this time.
3. Mr. Glavine gave an update on the progress of the Twin Pad Arena and indicated the time line was fast approaching and that a capital funding program was necessary as well as local fundraising and private contributions in order to have this modern facility plan realized. Mr. Glavine stated the estimated cost for the project was \$15 million with an \$8 million dollar commitment from the Department of National Defence.

5. PRESENTATION – KINGS REGIONAL DEVELOPMENT AGENCY 2010-2015 STRATEGIC PLAN

Chairman Beardsley introduced Stephen Kerr, Executive Director for Kings RDA.

Mr. Kerr stated Kings RDA wanted to involve the villages throughout Kings County by presenting the five year plan to each of the Commissions. Mr. Kerr identified the vision and mission of Kings RDA which is to discover and develop innovative ideas which enhance the prosperity of Kings County through local initiatives.

The Strategic Plan incorporates actions and recommendations from the Integrated Community Sustainability Plans of its four municipal funding partners. Eight main strategies were identified to ensure regional development. After input from stakeholders the draft plan will be presented to the Board of Directors for approval on September 22, 2010.

6. COMMITTEE REPORTS

Wastewater, Public Works, Recreation and Tourism reports received as presented.

Clerk stated he attended a meeting at the Ravenwood Ball Fields on Friday, September 10th 2010 with Public Works staff and a representative from Irri Plus Inc. regarding irrigation possibilities for the fields.

Chairman Beardsley asked if a survey should be conducted to see if a soccer field would be better utilized in that area.

Commissioner for Recreation, Lorne Reid stated the Recreation Committee has been looking into various options for a soccer field and would also look into that area and bring information back to the next meeting.

Commissioner Reid also informed the Commission that a letter has been sent to the Western Kings Rink Association requesting a full management review.

Clerk stated he is on the Executive Committee for the Arena Curling Partnership Project Board as Treasurer and Recording Secretary and will bring more comprehensive information to the next meeting. Commissioner Reid stated the meetings are held at the Village Office the first Tuesday of the month at 1:30pm and are open to the public.

Commissioner Beaman asked if the Commission had considered his previous request to attend two days of the three day symposium for Communities in Bloom taking place in Halifax on October 27 – 29 at a cost of \$345.00 plus travel expenses.

ON MOTION OF COMMISSIONER ARMSTRONG AND COMMISSIONER REID THAT THE COMMISSION APPROVE SENDING COMMISSIONER BEAMAN TO THE NATIONAL SYMPOSIUM ON PARKS & GROUNDS IN HALIFAX ON OCTOBER 27TH AND 28TH. MOTION CARRIED.

7. REFUND AND TAX ADJUSTMENTS POLICY

Clerk stated that as a taxing authority it is recommended the Village have a policy on refunds and tax adjustments. He presented a document outlining the policies relating to the refund of amounts collected as revenues, transfers between property tax accounts and allowable adjustments to property tax accounts.

ON MOTION OF COMMISSIONER BEAMAN AND COMMISSIONER REID THAT THE COMMISSION ACCEPT THE POLICY FOR REFUND AND TAX ADJUSTMENTS AS PRESENTED WITH AMENDMENTS. MOTION CARRIED.

8. NOVEMBER REGULAR SESSION MEETING DATE

Clerk stated the Regular Session meeting for November fell on Remembrance Day. After a discussion the Commission decided to postpone the meeting until November 18th. Staff will notify public through various media outlets.

9. MEMBER FOR STEER BBQ EXECUTIVE

Clerk stated the Lions Club will be chairing the Steer BBQ Committee this year and that the committee needed a representative from the Village. Commissioner Brad Beardsley volunteered for the position.

10. FINAL READING – BY LAW #3 – TAX EXEMPTION BY-LAW

ON MOTION OF COMMISSIONER BEARDSLEY AND COMMISSIONER BEAMAN THAT THE COMMISSION GIVE FINAL READING TO BY-LAW #3 BEING THE TAX EXEMPTION BY-LAW OF THE VILLAGE OF KINGSTON. MOTION CARRIED

11. FINANCE REPORT

Finance report received as presented.

12. CORRESPONDENCE

12.1 LINCOLN STREET

The Village received a formal request via email to have the Village look into making some improvements to Lincoln St. Concerns to be forwarded to DTIR.

12.2 VISITOR INFORMATION CENTRE STAFF

A letter was received from the Department of Tourism, Culture and Heritage with the purpose of passing along positive feedback from a US visitor praising the staff at the Visitor Information Center for going above and beyond.

12.3 DEPARTMENT OF TRANSPORTATION AND INFRASTRUCTURE RENEWAL

The Village received a letter from the Department of Transportation confirming they would take the opportunity to add a wide paved shoulder on Bridge Street during the repaving process, except on the two bridges, to accommodate bicycles.

12.4 ROYAL CANADIAN LEGION BRANCH #98

A letter was received from the Kingston Legion Branch #98 asking the Village if there were any plans to add curbing along the west side of Park Road to prevent trucks from turning in their parking lot as well as any plans to do general repairs to the street.

Chairman Beardsley stated the Village had met with the Department of Transportation in February 2009 and had provided them at that time with a prioritized list of streets that needed work. Clerk stated he will arrange another meeting with DTIR to get an update.

13. MISCELLANEOUS- FRIENDS OF THE VILLAGE FALL DINNER

There will be a fundraising dinner and silent auction held at the Kingston Legion Branch #98 on October 16th at 6pm with proceeds going to the Western Kings Arena and the Royal Canadian Legion's new building.

14. ADJOURNMENT

As there was no further business to discuss, the meeting adjourned at 9:04pm.

COMMISSION CHAIRMAN

CLERK/TREASURER