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KINGSTON VILLAGE COMMISSION

MINUTES OF THE COMMISSION MEETING OF SEPTEMBER 8, 2011

COMMISSION:

Tom Beardsley – Chairman
Martha Armstrong
Doug Beaman
Scott Peckford
John Pierce

Greg Towne – Clerk/Treasurer
Janice Hatfield – Administrative Assistant

1. OPENING

Chairman Beardsley called the meeting to order at 7pm.

2. REVIEW OF MINUTES

Chairman Beardsley asked for a review of the August 11, 2011 Regular Session meeting minutes.

ON MOTION OF COMMISSIONER PIERCE AND COMMISSIONER BEAMAN THAT THE COMMISSION APPROVE THE MINUTES OF AUGUST 11TH, 2011 AS PRESENTED. MOTION CARRIED.

3. BUSINESS ARISING FROM THE MINUTES

Commissioner Pierce asked if the Village had responded to the resident who complained about the new curbing at the corner of Westwood and Main St. and that he felt that there was not sufficient room to turn north on Westwood St. Clerk stated he would send a response that the Commission recognizes the complaint but that the curbing would remain in place.

4. SEWER CHARGES – MARKLAND LODGE

Blair Williamson, representing Markland Lodge, stated the Lodge members felt the sewer charge should be changed from commercial status to residential since they only meet once a month and do not hold functions there. After a discussion the Clerk stated that after reviewing the charges there had been an error in the billing and that under

the Village's Policy for Fees, Markland Lodge should have been charged as a service club.

ON MOTION OF COMMISSIONER BEAMAN AND COMMISSIONER PECKFORD THAT THE VILLAGE REDUCE THE SEWER CHARGE FOR THE MARKLAND LODGE TO REFLECT THE CHARGE FOR SERVICE CLUBS. MOTION CARRIED.

Staff will make the necessary revisions and reissue tax bill.

5. SEWER CHARGES – NAUREEN MARCIPOINT

Resident Naureen Marcipoint stated she owned a narrow strip of property adjacent to her property and was being charged a sewer rate for the vacant land. Commissioner Peckford stated the property was considered a building lot and that the Village could not set a precedent by reversing the policy for her. Mrs. Marcipoint was advised that in order to pay only the one sewer tax she would have to amalgamate the two properties through legal procedures.

6. WESTERN KINGS ARENA UPDATE – PRESIDENT WAYNE FOWLER

Wayne Fowler stated he would like to present an update on the progress at the arena and to answer any questions the Commission might have. Mr. Fowler stated the new manager Paul Tidman was driven to make improvements to the arena as well as solicit bookings for ice time. Improvements include:

- New signs including board advertising
- New sound system, most of which was donated – will improve clarity of hockey announcing etc
- Ex radio announcer volunteered to announce games – will add professionalism
- New energy efficient lighting throughout
- Bleachers and entire inside of arena has been painted
- New rolling digital sign for advertising to increase revenue
- Renting out skate sharpening room for added revenue
- Washroom were completely redone with donations provided by Rafuse Plumbing
- Walls will be covered with advertising signs
- Negotiated upstairs room rental with local exercise instructor 3 nights/week
- Will advertise room rental through local media
- Created a proper office space for new manager
- New, safer flooring has been installed at the entrance
- Will purchase a defibrillator and all personnel will participate in First Aid Training
- Will hold fundraisers such as the golf tournament on September 23rd
- Volunteers are now keen to help after seeing the progress

Finally Mr. Fowler stated they were seeking outside expertise to carry out the accounting and wondered if the Commission would consider allowing the Village Office to take over the task.

ON MOTION OF COMMISSIONER PECKFORD AND COMMISSIONER BEAMAN THAT THE VILLAGE STAFF PERFORM ACCOUNTING DUTIES FOR THE WESTERN KINGS ARENA WITH CLEAR DISTINCTION AND SEGREGATING OF DUTIES. MOTION CARRIED.

7. CENTRAL WATER SYSTEM DISCUSSION

Clerk presented new information which may impact the ability to construct and operate a central water system. Staff contacted the Utility and Review Board who confirmed that even if a system were constructed, residents would not be compelled to hook up and incur usage charges. This would affect the operating financial model which was presented at the last water meeting. Staff was now looking for direction from the Commission on how to proceed.

After a discussion Clerk will initiate additional meetings with County of Kings staff to get feedback on the best way to proceed. Staff will also contact the Federal and Provincial governments regarding funding possibilities.

8. COMMITTEE REPORTS

Committee reports for Wastewater, Public Works, Recreation and Tourism were received as presented.

9. FINANCE REPORT

Clerk reported on a projected year end favourable variance of \$8,300.00.

ON MOTION OF COMMISSIONER ARMSTRONG AND COMMISSIONER BEAMAN THAT THE MONTHLY FINANCE REPORT BE RECEIVED AS PRESENTED. MOTION CARRIED.

ON MOTION OF COMMISSIONER ARMSTRONG AND COMMISSIONER PECKFORD THAT THE PROJECTED VARIANCE OF \$8,300 BE USED TO REDUCE INTERNAL BORROWINGS ON VILLAGE EQUIPMENT. MOTION CARRIED.

10. STEER BBQ COMMITTEE REPRESENTATIVE

Chairman Beardsley stated it was the Village's turn to Chair the 2012 Steer BBQ and asked the Commission for a volunteer. Commissioner Armstrong volunteered to chair the 2012 Steer BBQ Committee. Chairman Beardsley informed Commissioner Armstrong that there was a guidebook for the Steer BBQ available at the Lion's Club and that he would attend the next meeting since Commissioner Armstrong would be attending the Association of Nova Scotia Villages meeting in Baddeck.

11. UPDATE – VILLAGE TRAFFIC

Clerk reported that the District Manager for the Department of Transportation gave the approval to close off Markland Rd. at the west end. Clerk will notify residents and follow correct procedures. Clerk also contacted Regional Manager regarding the decision to keep the speed limit in east Kingston as is and informed him that the Commission was going to take the next step of writing to the Minister of Transportation and requesting he look in to the matter.

ON MOTION OF COMMISSIONER PECKFORD AND COMMISSIONER BEAMAN THAT THE VILLAGE PETITION THE MINISTER OF TRANSPORTATION TO LOOK AT THE PRESENT SPEED LIMIT AT EAST KINGSTON. MOTION CARRIED.

12. MISCELLANEOUS

12.1 SECTIONS OF VILLAGE NOT YET SEWER SERVICED

Commissioner Peckford presented a map of Kingston showing areas not yet sewer serviced and stated he would like to see the Village Commission have a serious time line to have all residents connected to the Kingston sewer system. He also stated he would like the Village to talk to the County about expanding Village boundaries to allow for more growth.

13. ADJOURNMENT

ON MOTION OF COMMISSIONER ARMSTRONG AND COMMISSIONER PECKFORD THAT THE MEETING BE ADJOURNED. MOTION CARRIED.

COMMISSION CHAIRMAN

CLERK/TREASURER