



Village of Kingston  
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## **KINGSTON VILLAGE COMMISSION**

### **MINUTES OF THE COMMISSION MEETING OF OCTOBER 6, 2011**

#### **COMMISSION:**

Tom Beardsley – Chairman  
Martha Armstrong  
Doug Beaman  
Scott Peckford  
John Pierce

Greg Towne – Clerk/Treasurer  
Janice Hatfield – Administrative Assistant

#### **GUEST:**

Evan Banks – Skateboard Park Proposal

#### **1. OPENING**

Chairman Beardsley called the meeting to order at 7pm.

#### **2. REVIEW OF MINUTES**

Chairman Beardsley asked for a review of the September 8, 2011 Regular Session meeting minutes.

**ON MOTION OF COMMISSIONER BEAMAN AND COMMISSIONER PIERCE THAT THE COMMISSION APPROVE THE MINUTES OF SEPTEMBER 8TH, 2011 AS PRESENTED. MOTION CARRIED.**

#### **3. BUSINESS ARISING FROM THE MINUTES**

Commissioner Pierce asked if the Village had officially taken over the accounting for the Western Kings Rink Association. Chairman stated there were still some loose ends to tie up before the Village accepts the responsibility.

#### **4. PRESENTATION – EVAN BANKS – SKATEBOARD FACILITIES**

Mr. Banks stated he was still working on a park design and hopes to have it completed for the December meeting. The plan is at a cost range of \$100,000.00 – \$300,000.00 to be completed in 3 phases. He handed out a catalogue from a Canadian skateboard

company with various all-steel designs included. He stated that after investigating different structure materials he found the best option to be the all-steel system as it has a 20 year warranty and is virtually maintenance free. Once the association is formed they will be eligible for grants to help with funding. Commissioner Pierce stated a concern for the Village would be if 14 Wing Greenwood suddenly decides to fund a new skateboard park to replace the aging existing park. Mr. Banks acknowledged the concern and stated in the meantime he will return with the design plan in December.

5. PRESENTATION – MURIEL CRAIG – FOUNTAIN DISPLAY

Mrs. Craig stated she spoke with Mrs. Pepper and that she was very happy with the fountain but that she still wanted an outdoor interpretive panel to compliment the rock fountain and highlight the contributions her father and grandfather made to the community. Mrs. Craig met with Commissioner Beaman, Doug Armstrong and Clerk to discuss a suitable interpretive panel and reported that they had agreed on a design measuring 24 inches X 36 inches. This interpretive panel would include pictures and text, a list of contributors to the project and that further information was available at the Visitor Information Centre.

6. COMMISSIONER BEAMAN – VISITOR INFORMATION CENTRE DISPLAY

Commissioner Beaman stated he had received a quote to frame the information board for the Visitor Centre. After a discussion the Commission decided to seek approval and funding from the Pepper family for both the outdoor interpretive panel and the frame for the large indoor panel.

**ON MOTION OF COMMISSIONER BEAMAN AND COMMISSIONER ARMSTRONG THAT STAFF CONTACT RON PEPPER WITH FINAL ESTIMATES FOR THE COST OF THE FOUNTAIN INCLUDING THE TWO DISPLAYS AND REQUEST FUNDING. MOTION CARRIED.**

7. COMMITTEE REPORTS

Committee reports for Wastewater, Public Works, Recreation and Tourism were received as presented.

Clerk stated Bob Wright from the Trails Society informed the Village of a ribbon cutting ceremony for the official opening of the Annapolis Valley Trail System on October 26th. He stated that each section of trail was being named and wondered if the Village had thought of a name for its section which runs 4.5 kilometres from Greenwood Road to Walker Brook.

**ON MOTION OF COMMISSIONER PIERCE AND COMMISSIONER BEAMAN THAT THE NAME FOR THE SECTION OF TRAIL GOING THROUGH THE VILLAGE BE KNOWN AS THE "KINGSTON MILLYARD TRAIL". MOTION CARRIED.**

8. POLICY AND FINANCE COMMITTEE REPORT

Commissioner Beaman reported that the policy and finance committee had reviewed an application for a grant through the Village's new Festival and Community Events and Funding Policy and were satisfied the event met the criteria of the policy. The funding request is for a Squash Pumpkin Launch event, a fundraiser for Cystic Fibrosis. The event will take place on the grounds behind the arena where pumpkins will be launched at targets in an attempt to win prizes. Other events to compliment the day will include children's activities, family games, ice skating and food services.

**ON MOTION OF COMMISSIONER BEAMAN AND COMMISSIONER PECKFORD THAT THE VILLAGE COMMISSION APPROVE \$500.00 TOWARDS THE SQUASH CF PUMPKIN LAUNCH, BEING HELD ON NOVEMBER 6, 2011. MOTION CARRIED.**

9. FINANCE REPORT

Clerk reported there were some known variances to report on but that overall, the year end position is expected to be a zero.

10. SERVICE LEVEL DISCUSSIONS

Clerk stated the following service levels had not been decided on during previous discussions and was looking for direction from the Commission on whether they are interested in reviewing the level or delivery of the following services:

- Apple Blossom/Princess Involvement
- Visitor Information Centre
- Contracting out of mowing for common areas
- Others

After a discussion Commission asked staff to contact the Village of Greenwood Commission regarding cost sharing the Apple Blossom/Princess event, seek out other funding sources for the VIC and to survey other villages regarding their mowing maintenance.

11. COMMISSIONER PECKFORD – VILLAGE BOUNDARIES

Commissioner Peckford stated he met with the Warden and Chief Administrative Officer for the County of Kings regarding expanding the boundaries of the Village. He stated the Village has reached the limits of expansion and that he would like to formalize the request with a letter clarifying the Village is just looking into the feasibility of expanding the boundaries.

**ON MOTION OF COMMISSIONER PECKFORD AND COMMISSIONER BEAMAN THAT THE VILLAGE SEND A LETTER TO THE COUNTY OF KINGS WITH A REQUEST TO CONSIDER THE FEASIBILITY OF EXPANDING THE BOUNDARIES OF THE VILLAGE TO THE NORTH. MOTION CARRIED.**

12. COMMISSIONER BEAMAN – NOISE BY-LAW

Commissioner Beaman stated there were increased noise levels in the Village due to vehicles with loud mufflers and wondered if a noise by-law would be effective. Clerk stated that type of complaint fell under the Motor Vehicle Act and that the RCMP should be contacted. Clerk will also find out who enforces the noise by-law in New Minas.

13. COMMISSION & STAFF CHRISTMAS DINNER

**ON MOTION OF COMMISSIONER PIERCE AND COMMISSIONER BEAMAN THAT THE CHRISTMAS STAFF DINNER BE HELD WITHIN VILLAGE BOUNDARIES WITH THE AURORA BEST WESTERN AS FIRST OPTION. MOTION CARRIED.**

14. MISCELLANEOUS

Commissioner Pierce asked if anything could be done about a property in the Village which has been vacant for 20 years and is dangerous and unsightly with an abandoned oil tank etc. Staff will contact by-law enforcement officer at the County of Kings.

15. CORRESPONDENCE:

15a. KINETTE CLUB REQUEST

The Village received a letter from the Kinette Club of Mid-Annapolis Valley requesting an item for their annual Chinese Auction to be held at the Kingston Lions Hall on Saturday, October 22, 2011 beginning at noon. The Commission agreed to provide a Kingston golf shirt for the auction.

15b. ANNAPOLIS VALLEY TRAIL SYSTEM

The Commission received an invitation to the ribbon cutting ceremony for the official opening of the Annapolis Valley Trail System on October 26th.

15c. THANK YOU LETTER FROM PEPPER FAMILY

The Village received a thank you letter from Ron Pepper expressing gratitude for the luncheon, sod turning ceremony, unveiling of the SS Stevens and LD Stevens photograph exhibit and everyone who helped with the project.

16. ADJOURNMENT

**ON MOTION OF COMMISSIONER ARMSTRONG AND COMMISSIONER PIERCE THAT THE MEETING BE ADJOURNED. MOTION CARRIED.**

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COMMISSION CHAIRMAN

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CLERK/TREASURER