



Village of Kingston  
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## **KINGSTON VILLAGE COMMISSION**

### **MINUTES OF THE COMMISSION MEETING OF MARCH 11, 2010**

#### **COMMISSION:**

Tom Beardsley – Chairman  
Lorne Reid  
Martha Armstrong  
Doug Beaman  
Brad Beardsley

Greg Towne – Clerk/Treasurer  
Janice Hatfield – Administrative Assistant

#### 1 OPENING

Chairman Beardsley called the meeting to order at 7pm.

#### 2 REVIEW OF MINUTES

Chairman asked for a review of the minutes of the February 11<sup>th</sup>, 2010 meeting. The minutes were accepted as presented.

#### 3 BUSINESS ARISING FROM THE MINUTES

No business arising from the minutes.

#### 4 PRESENTATION: COLLEEN MCKINLEY – KINGSTON FARMERS MARKET

Colleen McKinley provided an update on the Kingston Farmer's Market including an upcoming promotional dinner featuring local food and wine sponsored by the Kingston & Greenwood Farmer's Market, the Lions Club and Select Nova Scotia. Ms. McKinley stated the Farmer's Market had a fairly successful first year and it will continue to build as they become known. Clerk stated the Village included the Kingston Farmer's Market in their advertisement in two regional tourism guides and will also include a write up in the next Village newsletter.

Ms. McKinley stated the market was invited to move into the Greenwood Mall for the past winter but will return to Kingston for the outdoor market Wednesday afternoons starting May 12<sup>th</sup>. She stated the market influences tourism and economic development and would benefit from an information booth and suggested it could possibly be staffed by one the Visitor Information Centre employees.

5 PRESENTATION: RON LANGEVIN – ROYAL CANADIAN LEGION BRANCH #98

Ron Langevin, on behalf of the Legion Planning Committee, presented an overview of their intention to construct a new Legion. He stated the project needed the support of all levels of government and requested a letter of support from the Kingston Village Commission outlining how the Legion and the community interact and how a new facility would enhance economic development and tourism. The Committee also requested funding from the Village Commission which would further strengthen financial support. The Legion is also planning an aggressive fundraising strategy over the next few years which will require coordination with the Commissions and local organizations to ensure equal opportunity to raise funds and avoid conflict.

**ON MOTION OF COMMISSIONER BEAMAN AND COMMISSIONER BEARDSLEY THAT THE VILLAGE PROVIDE A LETTER OF SUPPORT TO THE KINGSTON LEGION BRANCH #98 ON THEIR INITIATIVE OF CONSTRUCTING OF A NEW LEGION. MOTION CARRIED.**

6 PRESENTATION – ECONOMIC AND BUDGET UPDATE

Clerk presented the economic and budget update for the new fiscal year. He stated that unlike previous years the Village would be presenting the budget before the Annual General Meeting to give the public an opportunity to provide input. The budget will be distributed to local organizations and businesses and then final approval would take place at the May Regular Session Meeting. The Commission complimented and thanked the Clerk/Treasurer for providing a timely and professional budget presentation and plan for the future of the Village.

7 COMMITTEE REPORTS

Staff presented the monthly Wastewater, Public Works and Recreation reports.

Commissioner Armstrong stated the flashing lights at the Medical Clinic crosswalk seem to be on too long. Staff will investigate.

The reports were received as presented.

8 WESTERN KINGS ARENA – MOU UPDATE

Commissioner Reid stated the Western Kings Rink Association has accepted the new terms of the agreement.

**ON MOTION OF COMMISSIONER REID AND COMMISSIONER BEAMAN THAT THE VILLAGE COMMISSION APPROVE THE ATTACHED MEMORANDUM OF UNDERSTANDING AND GIVE EFFECT FOR THE VILLAGE CHAIRMAN TO SIGN ON THE VILLAGE’S BEHALF. MOTION CARRIED.**

9 POLICY FOR FEES

Commissioner Beaman stated the Policy and Finance Committee met to discuss implementing a policy for fees for the Village to allow for financial changes to be made to various by-laws without having to change the entire bylaw.

**ON MOTION OF COMMISSIONER BEAMAN AND COMMISSIONER ARMSTRONG MOVED THE VILLAGE COMMISSION ACCEPT THE POLICY AND FINANCE COMMITTEE’S RECOMMENDATIONS TO APPROVE THE POLICY FOR FEES AS ATTACHED. MOTION CARRIED.**

Staff stated the necessary changes to the Sewer By-Law will be forwarded in future months.

10 SUPPORT FOR STEER BBQ – FRIDAY NIGHT

**ON MOTION OF COMMISSIONER BEAMAN AND COMMISSIONER ARMSTRONG MOVED THE VILLAGE COMMISSION APPROVE A BUDGET AMOUNT OF \$4000.00 FOR THE FRIDAY NIGHT PORTION OF THE 2010 STEER BBQ AND VILLAGE FAIR. MOTION CARRIED.**

11 MONTHLY FINANCE REPORT

**ON MOTION OF COMMISSIONER BEAMAN AND COMMISSIONER BEARDSLEY MOVED THAT THE PROJECTED GENERAL OPERATING SURPLUS OF \$9,200 BE USED TO REDUCE THE DEBT FOR VILLAGE EQUIPMENT AND TO ACCEPT THE POLICY AND FINANCE COMMITTEE’S RECOMMENDATION THAT THE REALIZED VARIANCES DUE TO STAFF VACANCIES BE TRANSFERRED TO RESERVES FOR FUTURE USES. MOTION CARRIED.**

Report accepted as presented.

12 ADJOURNMENT

As there was no further business to discuss the meeting adjourned at 9pm.

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COMMISSION CHAIRMAN

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CLERK/TREASURER