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KINGSTON VILLAGE COMMISSION

MINUTES OF THE COMMISSION MEETING OF JANUARY 13, 2010

COMMISSION:

Tom Beardsley – Chairman
Lorne Reid
Martha Armstrong
Doug Beaman
Brad Beardsley

Greg Towne – Clerk/Treasurer
Janice Hatfield – Administrative Assistant

1 OPENING

Chairman Beardsley called the meeting to order at 7pm.

2 REVIEW OF MINUTES

Commissioner Reid stated he wanted clarification in the minutes that he is in favour of the new policy and finance committee. The proposed amendment for meeting minutes held December 10th, 2009, section 6 should include Commissioner Reid's recommendation that the formation of the new committee should only include a maximum of two Commissioners in order to avoid conflict of interest issues and maintain Commission voting authority.

3 PRESENTATION – CHRYSTAL FULLER, MANAGER OF PLANNING, COUNTY OF KINGS

Chairman Beardsley welcomed Chrystal Fuller and introduced her to the Village Commission members. Chrystal Fuller explained the procedures for planning between Villages and the County and gave an overview of the zoning process. The County is responsible for land use planning in the Village of Kingston. When the County receives a request for a change in zoning, the Village is notified throughout the process but is not legislatively part of the process. The County also sends letters to residents who live within 500 feet of the property and then holds a public meeting. The Village was advised that it could be more involved in the process by

starting an Area Advisory Committee supported by Village staff and other members supported by the Planning Advisory Committee.

Ms. Fuller stated the Village is fortunate that it already has a secondary plan for the growth centre which is meant to encourage growth.

4 BUSINESS ARISING FROM THE MINUTES

No business arising from the minutes.

5 CONSENT TO AGENDA ITEMS

Commissioner Brad Beardsley stated he would like to add two items to the agenda including the Chamber of Commerce/Visitor Information Centre and the Apple Blossom Committee.

6 COMMITTEE REPORTS

Staff presented the monthly Wastewater, Public Works and Recreation reports. The reports were received as presented.

Commissioner Armstrong asked for an update for the Main Street and Palmer Drive crosswalk and suggested the Village post notices inside the businesses closest to the crosswalk once it is operational. Staff to contact businesses and post notice.

7 CHAMBER OF COMMERCE /VISITOR INFORMATION CENTRE

Commissioner Brad Beardsley stated that at the last Central Annapolis Valley Chamber of Commerce meeting the president had expressed interest in running the Kingston/Greenwood Visitor Information/Interpretive Centre. The Chamber felt the businesses might be better represented and that their mandate was to bring more people to the area. They also felt that they could recruit knowledgeable volunteers to work at the Visitor Information Centre. Commissioner Brad Beardsley stated the Chamber of Commerce would like to meet with the Commission to discuss this proposal. The Commission agreed to invite the Chamber of Commerce to the next regular session meeting.

8 APPLE BLOSSOM FESTIVAL COMMITTEE

Chairman Beardsley asked the Commission if the Village would be participating in the Apple Blossom Festival this year. The Commission agreed to participate and Commissioner Armstrong agreed to be the Village's representative for the Committee.

9 VILLAGE TAX BILLING

Clerk/Treasurer Greg Towne stated he would like to propose that the Village of Kingston begins to collect its own taxes. He stated the County has had this responsibility in the past but that technologies have changed and the Village would now be capable of handling the tax collection. Staff stated there will be communication to the residents.

ON MOTION OF COMMISSIONER BEAMAN AND COMMISSIONER REID THAT THE VILLAGE PROCEED WITH THE TAX BILLING WITH ALL APPLICABLE RATES. MOTION CARRIED.

10 TERMS OF REFERENCE – POLICY AND FINANCE COMMITTEE

Clerk/Treasurer presented the Commission with a report outlining the terms of reference for the new Policy and Finance Committee. After a discussion, Clerk will bring back changes to the terms of reference report at the next regular session meeting.

11 FINANCE REPORT

Clerk presented the monthly finance reports for the period ending December 31, 2009. Year to date budget amounts are now being shown to assist Commissioners in assessing the current financial picture. These reports were received as presented.

12 CORRESPONDENCE

A letter was received from the members of the Kingston & District Health Auxiliary expressing appreciation for the use of the boardroom.

A letter was received from MLA Leo Glavine expressing gratitude to the Commission for all of their support for the New Years Eve Event.

A letter was received from the Board of Directors of the Upper Room Food Bank expressing appreciation for the fundraising efforts during the Santa Comes to Town and New Years Eve events.

13 ADJOURNMENT

As there was no further business to discuss, the meeting adjourned at 9:20pm.

COMMISSION CHAIRMAN

CLERK/TREASURER