



Village of Kingston  
671 Main Street PO Box 254  
Kingston NS B0P 1R0

ph 902 765-2800  
fx 902 765-0807

## **KINGSTON VILLAGE COMMISSION**

### **MINUTES OF THE COMMISSION MEETING OF DECEMBER 10, 2009**

#### **COMMISSION:**

Tom Beardsley – Chairman  
Lorne Reid  
Martha Armstrong  
Doug Beaman  
Brad Beardsley

Greg Towne – Clerk/Treasurer

#### 1 OPENING

Chairman Beardsley called the meeting to order at 7pm.

#### 2 REVIEW OF MINUTES

Chairman asked for a review of the minutes of the November 12, 2009 meeting. The minutes were accepted as presented.

#### 3 BUSINESS ARISING FROM MINUTES

Chairman welcomed new Commission members, Doug Beaman and Brad Beardsley, and thanked them for supporting their community.

#### 4 ELECTION OF VICE-CHAIR

Chairman asked for nominations for position of Vice-Chair. Commissioner Beaman offered and was acclaimed as Vice-Chair.

#### 5 CHANGE IN REGULAR MEETING DATE

Commission held discussions on whether to change regular monthly meeting date to accommodate new Commissioners. It was decided to change the day to Thursdays from Wednesdays.

## 6 FORMATION OF NEW COMMITTEE

Clerk/Treasurer presented his report discussing the need of a committee to serve as a forum to discuss financial and policy type issues. Discussion was held on duties and membership of committee.

**ON MOTION OF COMMISSIONER BEAMAN AND COMMISSIONER BEARDSLEY THAT THE VILLAGE COMMISSION AGREE TO THE FORMATION OF A POLICY AND FINANCE COMMITTEE, WITH THE TERMS OF REFERENCE TO BE PRESENTED AT THE NEXT REGULAR COMMISSION MEETING. MOTION APPROVED.**

## 7 COMMITTEE REPORTS

Staff presented the monthly Recreation report.

Commissioner Beaman asked for clarification and more information regarding the Arena Curling Partnership Project (ACPP). Was told it would be provided later in the meeting.

Recreation report received as presented.

## 8 COMMISSIONER PORTFOLIOS

After discussion, Commissioner Beaman agreed to take the Tourism portfolio and Commissioner Beardsley agreed to take the Wastewater portfolio.

## 9 DRAFT MEMORANDUM OF UNDERSTANDING (MOU) – VILLAGE OF KINGSTON AND WESTERN KINGS RINK ASSOCIATION

Commissioner Reid discussed the background relating to Western Kings Arena (WKA) and current relationship and importance with village. Then discussed the status of the Arena Curling Partnership Project (twin pad) and impact on WKA, with the possibility of partnering with the village. Through a sub-committee of the ACPP, realized opportunity to partner with WKA to use facility for approximately the 100 days when the ice was removed. Still working on the parameters of any details and identification of activities to use facility during summer months. This MOU would provide the framework for negotiations with WKA over potential use of facility.

Commissioner Beaman expressed concern over lack of termination clause in MOU and not having signatures within the body of the MOU. Was agreed to make these changes prior to distribution.

Changes to MOU would be sent to Commissioners for review prior to distribution.

**ON MOTION OF COMMISSIONER BEARDSLEY AND COMMISSIONER BEAMAN THAT THE COMMISSION APPROVE THE SUBMISSION OF THIS FIRST DRAFT MOU TO THE WEST KINGS RINK ASSOCIATION. MOTION APPROVED.**

9 RELEASE OF ARENA CURLING PARTNERSHIP PROJECT FUNDS

Clerk/Treasurer reported that the partners funding relating to the ACPP had contributed (with the exception of the Province) and based on that information, be allowed to release the balance of the funds being held for ACPP.

**ON MOTION OF COMMISSIONER BEAMAN AND COMMISSIONER ARMSTRONG THAT THE COMMISSION APPROVE THE RELEASE OF THE \$8,000 OF CONDITIONAL FUNDS THAT WAS SUBJECT TO OTHER PARTNER CONTRIBUTIONS AND THAT THIS TOTAL CONTRIBUTION BE TAKEN FROM THE RECREATION FUND SURPLUS. MOTION APPROVED.**

10 FINANCE REPORT

Clerk/Treasurer presented the financial reports for the period ending November 30, 2009. Discussion consisted of new breakdown of information based on funding types, grouping of like accounts and projection to year-end. A projected surplus of \$8,900 from various accounts was identified from the general operating fund.

**ON MOTION OF COMMISSIONER BEARDSLEY AND COMMISSIONER REID THAT THE PROJECTED GENERAL OPERATING SURPLUS OF \$8,900 BE USED TO REDUCE THE DEBT FOR VILLAGE EQUIPMENT. MOTION APPROVED.**

Further information was presented relating to the position of the sewer fund and recreation fund. Further work would be performed before the projected year-end position could be established. These reports were received as presented.

11 CORRESPONDENCE

A letter from Jackie Ralph of Pine Ridge Ave expressing appreciation for the new sidewalk along Pine Ridge Street was received.

A letter from the Alzheimer Society of Nova Scotia was received requesting units to proclaim January Alzheimer Awareness Month. Agreed that staff and Chairman would take measures to participate.

12 ADJOURNMENT

There being no further business, the meeting adjourned at 8:21 pm.

---

COMMISSION CHAIRMAN

---

CLERK/TREASURER