



Village of Kingston
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KINGSTON VILLAGE COMMISSION

MINUTES OF THE COMMISSION MEETING OF APRIL 8, 2010

COMMISSION:

Tom Beardsley – Chairman
Lorne Reid - absent
Martha Armstrong
Doug Beaman
Brad Beardsley

Greg Towne – Clerk/Treasurer
Janice Hatfield – Administrative Assistant

1 OPENING

Chairman Beardsley called the meeting to order at 7pm.

2 REVIEW OF MINUTES

Chairman Beardsley asked for a review of the minutes of the March 11, 2010 meeting. The minutes were accepted as presented.

3 BUSINESS ARISING FROM THE MINUTES

No business arising from the minutes.

4 BUDGET DISTRIBUTION AND PRESENTATION

Clerk presented the 2010/11 Proposed Operating and Capital Budget to the Commission at the first of three public budget meetings. Clerk stated deliberations and public input will take place at the next budget meeting on April 22nd, 2010 and the final deliberations and approval will take place on May 13th, 2010.

Budget presentation focused on new process and presentation and included highlights of the proposed budgets.

Clerk indicated changes to service levels will dictate final tax rate changes.

Commissioner Beaman thanked and complimented staff for a complete and professional budget.

5 COMMITTEE REPORTS

Staff presented the monthly Wastewater, Public Works and Recreation reports. Reports were received as presented.

6 POLICY AND FINANCE COMMITTEE REPORT

Clerk stated that the staff prepared Tangible Capital Asset Policy had been reviewed and discussed by the Policy and Finance Committee and provides the guidelines for the inventorying, valuation and accounting and of capital assets. Clerk explained that all levels of government must follow the standards of the Public Sector Accounting Board.

ON MOTION OF COMMISSIONER BEAMAN AND COMMISSIONER BEARDSLEY MOVED THE COMMISSION FOLLOW THE RECOMMENDATIONS OF THE POLICY AND FINANCE COMMITTEE TO APPROVE THE TANGIBLE CAPITAL ASSETS POLICY. MOTION CARRIED.

7 CORRESPONDENCE

8 VIC FUNDING REQUEST

Clerk stated the Village received a response from the Village of Greenwood regarding a request for a funding amount of \$5,000.00 to help offset the costs of maintaining the Kingston/Greenwood Visitor Information Centre for the 2010 season. The Greenwood Village Commissioners voted to keep the funding level at \$3,000.00 and suggested the business community may be a source of additional funding.

9 OFF-SITE SIGNAGE

Clerk stated the Village had received notification from Kings County regarding an off-site signage request from a non-profit organization which would involve amendments to the Land Use By-Law within Growth Centres. The County is seeking feedback from the Commission to assist in the evaluation of the request.

ON MOTION OF COMMISSIONER BEAMAN AND COMMISSIONER BEARDSLEY MOVED THE VILLAGE ADVISE THE COUNTY THAT THEY ENDORSE OFF SITE DIRECTIONAL SIGNAGE FOR NON-PROFIT ORGANIZATIONS WITHIN ALL GROWTH CENTRES.

10 APPLE BLOSSOM PRINCESS TEA

Chairman Beardsley stated the Village Commissioners were invited to the Kingston Apple Blossom Princess Tea to be held April 25, 2010 from 2pm – 4pm at the Kingston Lions Hall.

11 AREA ADVISORY COMMITTEE

Clerk stated the Village had received notice of approval from the County for the establishment of an Area Advisory Committee for the Growth Centre of Kingston as per the terms of reference. Chairman Beardsley stated he will sit on the Committee and that two more Commissioners would be required. Staff will also advertise to try to recruit citizens to sit on the Committee. The County would provide an orientation session with the Committee once it is formed.

12 RCMP MEETING ATTENDANCE

Chairman Beardsley stated he would like to have a member of the Kingston Detachment of the RCMP attend the monthly Village meetings at least quarterly. Staff will send letter to local commander and also request a written report.

13 ADJOURNMENT

As there was no further business to discuss the meeting adjourned at 8:25pm.

COMMISSION CHAIRMAN

CLERK/TREASURER