



Village of Kingston  
671 Main Street PO Box 254  
Kingston NS B0P 1R0

ph 902 765-2800  
fx 902 765-0807

October 4, 2011

Chairman T. Beardsley  
Commissioner M. Armstrong  
Commissioner D. Beaman  
Commissioner S. Peckford  
Commissioner J. Pierce

Dear Commissioner Members:

Attached for your review is the Agenda for the regular Village meeting scheduled at 7:00 pm Thursday, October 6, 2011 at the Kingston Village Office.

Yours Truly,

Greg Towne  
Clerk/Treasurer



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## **REGULAR COMMISSION MEETING OCTOBER 6, 2011**

### **AGENDA**

1. Review of Minutes of Meeting held September 8, 2011
2. Business Arising from the Minutes
3. Presentation – Evan Banks – Skateboard Facilities
4. Presentation – Muriel Craig – Fountain Display
5. Commissioner Beaman – VIC Display
6. Committee Reports
  - 6.1. Wastewater
  - 6.2. Public Works
  - 6.3. Recreation
  - 6.4. Tourism
7. Finance Report
8. Service Levels Discussions
9. Commissioner Peckford – Village Boundaries
10. Commissioner Beaman – Noise By-Law
11. Commission & Staff Christmas Party
12. Correspondence



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## **KINGSTON VILLAGE COMMISSION**

### **MINUTES OF THE COMMISSION MEETING OF AUGUST 11, 2011**

#### **COMMISSION:**

Tom Beardsley – Chairman  
Martha Armstrong  
Doug Beaman  
Scott Peckford  
John Pierce

Greg Towne – Clerk/Treasurer  
Janice Hatfield – Administrative Assistant

#### 1. OPENING

Chairman Beardsley called the meeting to order at 7pm.

#### 2. REVIEW OF MINUTES

Chairman Beardsley asked for a review of the August 11, 2011 Regular Session meeting minutes.

**ON MOTION OF COMMISSIONER PIERCE AND COMMISSIONER BEAMAN THAT THE COMMISSION APPROVE THE MINUTES OF AUGUST 11TH, 2011 AS PRESENTED. MOTION CARRIED.**

#### 3. BUSINESS ARISING FROM THE MINUTES

Commissioner Pierce asked if the Village had responded to the resident who complained about the new curbing at the corner of Westwood and Main St. and that he felt that there was not sufficient room to turn north on Westwood St. Clerk stated he would send a response that the Commission recognizes the complaint but that the curbing would remain in place.

#### 4. SEWER CHARGES – MARKLAND LODGE

Blair Williamson, representing Markland Lodge, stated the Lodge members felt the sewer charge should be changed from commercial status to residential since they only meet once a month and do not hold functions there. After a discussion the Clerk stated that after reviewing the charges there had been an error in the billing and that under

the Village's Policy for Fees, Markland Lodge should have been charged as a service club.

**ON MOTION OF COMMISSIONER BEAMAN AND COMMISSIONER PECKFORD THAT THE VILLAGE REDUCE THE SEWER CHARGE FOR THE MARKLAND LODGE TO REFLECT THE CHARGE FOR SERVICE CLUBS. MOTION CARRIED.**

Staff will make the necessary revisions and reissue tax bill.

5. SEWER CHARGES – NAUREEN MARCIPOINT

Resident Naureen Marcipoint stated she owned a narrow strip of property adjacent to her property and was being charged a sewer rate for the vacant land. Commissioner Peckford stated the property was considered a building lot and that the Village could not set a precedent by reversing the policy for her. Mrs. Marcipoint was advised that in order to pay only the one sewer tax she would have to amalgamate the two properties through legal procedures.

6. WESTERN KINGS ARENA UPDATE – PRESIDENT WAYNE FOWLER

Wayne Fowler stated he would like to present an update on the progress at the arena and to answer any questions the Commission might have. Mr. Fowler stated the new manager Paul Tidman was driven to make improvements to the arena as well as solicit bookings for ice time. Improvements include:

- New signs including board advertising
- New sound system, most of which was donated – will improve clarity of hockey announcing etc
- Ex radio announcer volunteered to announce games – will add professionalism
- New energy efficient lighting throughout
- Bleachers and entire inside of arena has been painted
- New rolling digital sign for advertising to increase revenue
- Renting out skate sharpening room for added revenue
- Washroom were completely redone with donations provided by Rafuse Plumbing
- Walls will be covered with advertising signs
- Negotiated upstairs room rental with local exercise instructor 3 nights/week
- Will advertise room rental through local media
- Created a proper office space for new manager
- New, safer flooring has been installed at the entrance
- Will purchase a defibrillator and all personnel will participate in First Aid Training
- Will hold fundraisers such as the golf tournament on September 23rd
- Volunteers are now keen to help after seeing the progress

Finally Mr. Fowler stated they were seeking outside expertise to carry out the accounting and wondered if the Commission would consider allowing the Village Office to take over the task.

**ON MOTION OF COMMISSIONER PECKFORD AND COMMISSIONER BEAMAN THAT THE VILLAGE STAFF PERFORM ACCOUNTING DUTIES FOR THE WESTERN KINGS ARENA WITH CLEAR DISTINCTION AND SEGREGATING OF DUTIES. MOTION CARRIED.**

7. CENTRAL WATER SYSTEM DISCUSSION

Clerk presented new information which may impact the ability to construct and operate a central water system. Staff contacted the Utility and Review Board who confirmed that even if a system were constructed, residents would not be compelled to hook up and incur usage charges. This would affect the operating financial model which was presented at the last water meeting. Staff was now looking for direction from the Commission on how to proceed.

After a discussion Clerk will initiate additional meetings with County of Kings staff to get feedback on the best way to proceed. Staff will also contact the Federal and Provincial governments regarding funding possibilities.

8. COMMITTEE REPORTS

Committee reports for Wastewater, Public Works, Recreation and Tourism were received as presented.

9. FINANCE REPORT

Clerk reported on a projected year end favourable variance of \$8,300.00.

**ON MOTION OF COMMISSIONER ARMSTRONG AND COMMISSIONER BEAMAN THAT THE MONTHLY FINANCE REPORT BE RECEIVED AS PRESENTED. MOTION CARRIED.**

**ON MOTION OF COMMISSIONER ARMSTRONG AND COMMISSIONER PECKFORD THAT THE PROJECTED VARIANCE OF \$8,300 BE USED TO REDUCE INTERNAL BORROWINGS ON VILLAGE EQUIPMENT. MOTION CARRIED.**

10. STEER BBQ COMMITTEE REPRESENTATIVE

Chairman Beardsley stated it was the Village's turn to Chair the 2012 Steer BBQ and asked the Commission for a volunteer. Commissioner Armstrong volunteered to chair the 2012 Steer BBQ Committee. Chairman Beardsley informed Commissioner Armstrong that there was a guidebook for the Steer BBQ available at the Lion's Club and that he would attend the next meeting since Commissioner Armstrong would be attending the Association of Nova Scotia Villages meeting in Baddeck.

11. UPDATE – VILLAGE TRAFFIC

Clerk reported that the District Manager for the Department of Transportation gave the approval to close off Markland Rd. at the west end. Clerk will notify residents and follow correct procedures. Clerk also contacted Regional Manager regarding the decision to keep the speed limit in east Kingston as is and informed him that the Commission was going to take the next step of writing to the Minister of Transportation and requesting he look in to the matter.

**ON MOTION OF COMMISSIONER PECKFORD AND COMMISSIONER BEAMAN THAT THE VILLAGE PETITION THE MINISTER OF TRANSPORTATION TO LOOK AT THE PRESENT SPEED LIMIT AT EAST KINGSTON. MOTION CARRIED.**

12. MISCELLANEOUS

12.1 SECTIONS OF VILLAGE NOT YET SEWER SERVICED

Commissioner Peckford presented a map of Kingston showing areas not yet sewer serviced and stated he would like to see the Village Commission have a serious time line to have all residents connected to the Kingston sewer system. He also stated he would like the Village to talk to the County about expanding Village boundaries to allow for more growth.

13. ADJOURNMENT

**ON MOTION OF COMMISSIONER ARMSTRONG AND COMMISSIONER PECKFORD THAT THE MEETING BE ADJOURNED. MOTION CARRIED.**

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COMMISSION CHAIRMAN

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CLERK/TREASURER



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## REPORT TO VILLAGE COMMISSION

From: **Danny Lundrigan, Public Works Supervisor**

Date: **October 4, 2011**

Re: **Environmental Services Report**

Clarifier at treatment plant had to be pumped down to check problem that was causing clarifier too periodically shut down due to increased torque on rake arm system at bottom of clarifier. Pumps and vacuum trucks were used to pump clarifier down, and once pumped down the problem was evident. The adjustable tension rod that is set to skim bottom of clarifier had let go and rack arm was dragging on bottom. The rod was removed and a piece of galvanized chain with a clevis on each end was used to replace rod and manually adjusted to lift rack arm off bottom to prevent dragging and the torque build up that electronically shuts down skimming system. Adjustable rods are part of the order for the retro-fit job on clarifier. Tentatively parts for clarifier should be in by the end of October.

Lift station in front of RCMP detachment has been transmitting calls via SCADA system indicating excess pump run time. When station is checked pumps are running on bottom. Pump Off float was changed out but problem persisted with frequent calls from Omni-site indicating excess run time. Pump On float was changed and there have been no calls from station since.

Ultra- Violet lights have all been changed out with new lights in UV room. New ventilation fan in UV room had to be ordered to replace old one that was damaged when UV room flooded last year. An increasing amount of condensation has been accumulating creating mildew on the walls of UV room. New fan will be installed when received.

Replaced shaft bearing in final aerator at treatment plant. The housing that shaft spins inside was also taken to local welding shop to reinforce area that keeps breaking, as was done with all the other aerators.

Arranged meeting with an employee from the County of Kings electrical department about the process involved when tendering out for a generator for treatment plant. Sizing of the 600V generator for treatment plant is measured in what's referred to as KVA's. KVA's are indicated on power bills and would be a matter of checking the highest amount at a certain time of the year. Also, amperages of all motors would need to be added up to help determine generator size. NSP also indicated that anything 600V

and over has to have electrical engineered drawings submitted which is required by Nova Scotia Environment and Labour. Information has been passed along to Village Clerk to help with tendering process.

Proficiency Test kits from CALA (Canadian Analytical Laboratory Association) for treatment plant lab are arriving in October. Twice a year lab is tested by means of PT test to ensure proper lab procedures are being carried out.



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## REPORT TO VILLAGE COMMISSION

From: **Danny Lundrigan, Public Works Supervisor**

Date: **October 4, 2011**

Re: **Public Works Report**

Steel grate that was built to support 2 ton granite rock for fountain was received back from company in city that galvanizes metal products. Grate was set in place on manhole base and rock was set on grate with main crevasse of rock facing the street to provide a natural waterfall off the face of the rock. Contractors installed paver stones for pad and stack stone for around perimeter of grating and formed up pads for new black metal benches. Staff poured concrete for the benches along with other concrete jobs throughout the village. After concrete had cured holes were drilled and benches were bolted down. Used 350 gallons approximately to fill reservoir and installed submersible pump with valve on discharge line to control flow. Smaller 2 inch granite rocks were spread around base of rock to cover up grating. Area around pavers was top soiled and seeded. Arrangements were made with ATCOM, the company that owns bus shelters with display ads that light up at night, to take over the unmetered service charges in turn for power to run fountain. NSP inspection was completed and fountain is up and running with a timer on it to shut water off at 8:00pm and come back on at 7:00am.

Formed up pads for bike racks at Westwood St. playground, Forrest Brook Park playground, and Ravenwood Ball Diamonds. After pads were poured, holes were drilled and bike racks were bolted in place.

Recreation hut was broken into and three, 220 volt space heaters were stolen. Culprits also started a fire and burnt some of the woodwork around food service windows. They also used fire extinguisher to put out fire and took that also. RCMP were called and a report was filed. After staff discussion, electrician was called and photo cell was installed to light up outside wall mount lights at night. Lights were installed a few years back to provide lighting for New Years Eve event but only turned on manually when Recreation hut is in use. Sand in sand box in playground was also dug out to get rid of accumulated pee gravel old sticks and acorns, new sand was added. Legion and Lions signs were removed from walls on outside of building and wood frames were sanded and repainted.

Some flowers have been removed but the majority are still thriving with the warm temperatures. Remainder of flowers will be removed as they die off.

After installing new rope on climbing wall, staff noticed upright support timber was severed at the surface of concrete sauna tube on one side. One week later climbing wall was reported down. Timbers had rotted off at surface of concrete, but likely had help to knock wall down by way of vandalism. Climbing wall was installed only 3 years ago and supplier of station equipment was contacted about problem with wood product rotting. There is a 10 year warranty to replace product but does not include labour. Steel products may have to be considered as staff already recognizes another station with same location showing rot at surface of concrete.

Library reported a musty smell coming from the emergency exit hallway at the back of building. This part of building is occupied by Friendly Neighbours and has no ventilation ducting. As reported last February flooding occurred due to mild temperatures and lot of rain, combined with ice build-up outside building, creating a dam and forcing water back into building. The carpeted area in hallway was likely where the musty smell was coming from. Carpet was removed and walls and floor were scrubbed with bleach. Big construction style fan was set up and turned on to help dry out Friendly Neighbours back room over the weekend. Back part of office should be looked at for major renovation such as new roof and trusses, along with removal of back wall to replace old frame work and remove old Abitibi siding and complete with steel siding like the rest of the building. Extension of ventilation system should also be considered.

Banners that were ordered and received were installed on poles throughout village.

Prices have been received for new fountains at duck pond. Web site for Arbrux Destiny Floating Fountains shows the different styles of fountains offered and the change in design that supplies the option to purchase an intake screen to help eliminate grass and leaf accumulation around prop.



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## REPORT TO VILLAGE COMMISSION

From: **Glen Abriel, Recreation Coordinator**

Date: **October 3, 2011**

Re: **Recreation Report**

### *SUMMER DAY CAMP 2011*

- Received reimbursement cheque from Federal Government for Summer Students.

### *WESTERN KINGS ARENA*

- Sunday Public Skating has begun at the Arena at 2pm-3pm as of Sunday October 2nd. Will continue weekly unless otherwise stated.
- Zumba had (17) participants on Tuesday and (8) on Thursday at the arena. As word gets out these numbers will hopefully increase. This is good exposure for the arena and community usage.
- Monthly meeting to be held Tuesday October 4<sup>th</sup>.

### *SANTA COMES TO KINGSTON & NEW YEARS EVE*

- Glen has begun preliminary planning for our annual event taking place at the Kingston Rink.
- Glen is in the process of initiating a meeting with the previous year's planning committee.

### *KINGSTON SENIOR'S 2011*

- Glen will be setting up a meeting with Pat Springwall this week to discuss moving forward with our Older Adult Fitness Classes. We hope to offer a Senior Fitness Class by late October/early November.
- Kingston walking club has had 10 – 12 adults weekly participating every Wednesdays at 9:30am.

### *TRAILS COALITION MEETING*

- There is a Trails Coalition meeting taking place in Bridgetown on Thursday Oct 6th at 2pm.
- Annapolis Valley Trails System – Official Opening – October 26<sup>th</sup> in Cambridge

### *SCHOOLS*

- Glen will be having an afterschool programming meeting with the phys. Ed teacher and the School Board Representative at Kingston School on Monday Oct 4th at 3:20pm.
- Glen will be taking permission slips to PineRidge on Monday to have participants get parent's permission for PineRidge Hip Hop Dance Classes.

### *RECREATION NOVA SCOTIA ANNUAL CONFERENCE – DIGBY PINES*

- Glen will be attending the Annual Recreation Nova Scotia Conference at the Digby Pines – Oct 11 – 14th.

### *EVENTS*

- Glen, Greg & Commissioner Pierce will be attending a planning meeting Tuesday Oct 5th at 9:30am for a possible Cystic Fibrosis Fundraiser taking place in early November.
- Greenwood Morphee Centre had their annual pre-school family childcare BBQ & scavenger hunt at Centennial Park on Sunday Oct 2nd.
- First ever Officially Sanctioned Agility Dog Show was held at the Ravenwood ball field this weekend Sat – Sun, Oct 1st – 2nd. Organizers mentioned the convenience of the facility and all competitors had a wonderful experience despite the rainy weather.

### *ADULT SKATING*

- Glen has applied to a CIBC Grant application in order to fund Adult Skating once again this year.



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## REPORT TO VILLAGE COMMISSION

From: **Janice Hatfield, Manager**  
**Kingston/Greenwood Visitor Information/Interpretive Centre**

Date: **October 3, 2011**

Re: **Tourism Report**

September Hours – 10am – 5pm  
Open 7 days/week

### *STAFF*

Staffing for September consisted of Maggie Rio and Lois Murphy; the Canada Summer Jobs student, Zak Keeping returned to University.

### *VISITOR STATISTICS*

The statistics for the month of August at the Kingston/Greenwood VIC are as follows:

<b>Totals</b>	
Canada	552
New England	10
Other US	20
Grand Total US	30
Overseas	14
Unknown Origin	0
<b>Grand Total</b>	<b>596</b>

September 2011 – 596 Visitors  
September 2010 – 631 Visitors  
September 2009 – 611 Visitors

### *SPECIAL EVENTS*

As the result of a generous donation by Thelma Pepper, granddaughter of SS Stevens, the downtown core now has a rock fountain to commemorate the past contributions of Mr. Stevens to the Village and surrounding area. The historical information in pictures and text is presented on two sides of a large 4x5 board which will be on display at the Visitor Centre once it is framed.

On the morning of September 15, 2011 the Kingston/Greenwood Visitor Information Centre welcomed a bus tour from 14 Wing Military Family Resource Centre. This was an opportunity for new residents of the area to obtain literature, maps and information on our province and local area. There were numerous comments on how beautiful our centre was and they were impressed at how much information was available. Our centre even offers the extra service of ordering maps and guides from the US which visitors really appreciate. They were treated with coffee from T.A.N. Coffee and delicious sweets from Miss Kelly's Bakery and Deli in Greenwood.

A visitor from New Hampshire, who had visited many Visitor Centers in the province, sent a comment card to Tourism Nova Scotia with a compliment for Maggie Rio on the fact that whenever he visited the Centre to check emails "she was always smiling, extremely helpful and warm, a real keeper". The Visitor Centre always receives a copy of any correspondence that is sent to Tourism Nova Scotia or Destination Southwest Nova Association and it is wonderful feedback to receive.

The Visitor Centre will be closing at its usual date of the Friday before Thanksgiving, October 7, 2011.



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## **REPORT TO VILLAGE COMMISSION**

From: **Greg Towne, Clerk/Treasurer**

Date: **October 3, 2011**

Re: **Monthly Finance Report**

### **RECOMMENDATION**

**THAT THIS REPORT BE RECEIVED FOR INFORMATION.**

### **GENERAL OPERATIONS**

At the half way point of the year, there are some known variances which can be reported on. Overall, the year end position is expected to be a zero, which includes the following items.

#### ***Revenues:***

Revenues are projected to be a favourable variance of \$2,900, due to the following items:

- Recreation Revenue is a favourable variance of \$1,300, due to increased participation in the summer daycamp program.
- Arena Revenue is projected to be an unfavourable variance of \$500, due to reduced usage at the arena. This amount is offset by significant reductions in arena expenditures.
- Grants from Other Governments is expected to be a favourable variance of \$2,100 for the following reasons:
  - HST Offset through the Provincial Government is a favourable variance of \$4,200. The program, which helps compensate for municipal HST costs, is based on expenses incurred from 2 years ago. This period in question included significant sidewalk construction for the village, therefore the HST offset received was significantly more than would be received in a typical year.

- The village only received wage funding for two recreation students instead of the three budgeted for. This results in an unfavourable variance of \$2,100.

**Expenses:**

Expenses are projected to be a unfavourable variance of \$2,900, due to the following item:

- Summer Daycamp expenses are an unfavourable variance of \$300, due to slight overruns in some expenditure items.
- Arena Expenses are a favourable variance of \$5,700. As usage was down so were expenses, as this is a proportional relationship to revenues. The expenses incurred were significantly lower that those budgeted for.
- Fiscal Expenses – Long Term Debt are projected to be an unfavourable variance of \$8,300 at this point. Previous Commission decisions allocated the previously reported surplus to be used to reduce principal amounts.

**OTHER ITEMS**

Taxation – as of September 30<sup>th</sup>, taxation amounts are showing a favourable variance of \$3,000. However, adjustments due to assessment appeals are still expected over the next couple of months; staff will report on final amounts once these have been received.

Type	Budget	Actual	Difference
RESIDENTIAL	\$476,300	\$477,300	\$1,000
COMMERCIAL	\$68,600	\$70,500	\$1,900
RESOURCE	\$2,300	\$2,400	\$100
BUSINESS OCCUPANCY	\$900	\$900	-
	\$548,100	\$551,100	\$3,000

**Village of Kingston  
Finance Report  
As at September 30, 2011**

**General Operations**

	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Variance YTD</b>	<b>Year End Forecast</b>	<b>Annual Budget</b>	<b>Forecasted Variance</b>
<b>Revenues</b>						
Residential/Commercial Taxation	551,100	548,100	3,000	550,600	550,600	-
Dog Registrations	300	300	-	1,400	1,400	-
Rentals	-	-	-	1,200	1,200	-
Interest on Investments and Taxes	3,200	3,300	(100)	5,600	5,600	-
Miscellaneous Income	9,400	5,400	4,000	7,600	7,600	-
Recreation Revenue	10,300	10,400	(100)	14,100	12,800	1,300
Arena Revenue	1,800	2,200	(400)	1,700	2,200	(500)
Administration Revenues	76,600	76,600	-	76,600	76,600	-
Grants from Other Governments	47,400	44,400	3,000	78,500	76,400	2,100
Contributions from Reserves	7,500	7,500	-	20,000	20,000	-
<b>Total Revenues</b>	<b>707,600</b>	<b>698,200</b>	<b>9,400</b>	<b>757,300</b>	<b>754,400</b>	<b>2,900</b>
<b>Expenditures</b>						
<b>General Government</b>						
Legislative	10,300	10,500	200	20,500	20,500	-
Administration	67,300	65,100	(2,200)	132,400	132,400	-
Professional Fees	6,000	9,400	3,400	14,300	14,300	-
Insurance (General)	14,000	13,100	(900)	13,100	13,100	-
Civic Building Expenses	7,200	8,900	1,700	18,700	18,700	-
Crossing Guards	5,600	4,800	(800)	12,000	12,000	-
Miscellaneous	1,100	4,500	3,400	10,000	10,000	-
Taxation Charges	8,200	9,000	800	9,100	9,100	-
Library	3,400	5,500	2,100	11,100	11,100	-
<b>Total General Government</b>	<b>123,100</b>	<b>130,800</b>	<b>7,700</b>	<b>241,200</b>	<b>241,200</b>	<b>-</b>
<b>Public Works &amp; Transportation</b>						
Public Works	49,800	46,500	(3,300)	87,900	87,900	-
Village Maintenance	10,600	18,800	8,200	29,300	29,300	-
Sidewalks & Crosswalks	11,100	9,300	(1,800)	9,300	9,300	-
Snow Removal	3,600	4,300	700	42,800	42,800	-
Street Lighting	30,200	32,600	2,400	65,200	65,200	-
<b>Total Public Works</b>	<b>105,300</b>	<b>111,500</b>	<b>6,200</b>	<b>234,500</b>	<b>234,500</b>	<b>-</b>
<b>Tourism and Development</b>						
Visitor Information Centre	16,500	18,400	1,900	21,700	21,700	-
Other Development	5,500	4,400	(1,100)	6,800	6,800	-
Steer BBQ	3,900	4,500	600	4,500	4,500	-
<b>Total Tourism and Development</b>	<b>25,900</b>	<b>27,300</b>	<b>1,400</b>	<b>33,000</b>	<b>33,000</b>	<b>-</b>
<b>Parks</b>						
Parks Repairs and Maintenance	14,900	18,900	4,000	28,400	28,400	-
Arena Rental Charges	4,000	4,600	600	4,600	4,600	-
<b>Total Recreation</b>	<b>18,900</b>	<b>23,500</b>	<b>4,600</b>	<b>33,000</b>	<b>33,000</b>	<b>-</b>
<b>Recreation</b>						
Recreation Administration	34,900	34,100	(800)	58,200	58,200	-
Arena Expenses	3,500	9,200	5,700	3,500	9,200	5,700
March Break Day Camp	-	-	-	700	700	-
Summer Day Camp	3,300	2,700	(600)	3,000	2,700	(300)
Youth Programs	500	500	-	1,200	1,200	-
Adult Programs	-	2,000	2,000	4,100	4,100	-
Seniors Programs	700	900	200	1,800	1,800	-
<b>Total Recreation</b>	<b>42,900</b>	<b>49,400</b>	<b>6,500</b>	<b>72,500</b>	<b>77,900</b>	<b>5,400</b>
<b>Fiscal Expenses</b>						
Transfers to Reserves						
Operating Reserves	8,200	8,200	-	8,200	8,200	-
General Capital Reserves	71,000	71,000	-	71,000	71,000	-
Sidewalk Construction Reserve	44,900	44,900	-	44,900	44,900	-
Building Reserve	10,700	10,700	-	10,700	10,700	-
LTD - Principal	8,300	-	(8,300)	8,300	-	(8,300)
<b>Total Fiscal Expenses</b>	<b>143,100</b>	<b>134,800</b>	<b>(8,300)</b>	<b>143,100</b>	<b>134,800</b>	<b>(8,300)</b>
<b>Total Expenditures</b>	<b>416,300</b>	<b>427,900</b>	<b>11,600</b>	<b>757,300</b>	<b>754,400</b>	<b>(2,900)</b>
<b>Surplus/(Deficit)</b>	<b>291,300</b>	<b>270,300</b>	<b>(2,200)</b>	<b>-</b>	<b>-</b>	<b>-</b>

## **SEWER OPERATIONS**

Through six months, sewer operations are projected to be unfavourable variance of \$5,800 due to the following items:

### ***Revenues:***

- Sewer – Taxation is expected to be an unfavourable variance of \$2,600 due to refunds and adjustments to the sewer rate charged on village properties.
- Sewer – User Fees are projected to be an unfavourable variance of \$3,200. In the past, certain properties were direct billed for sewer charges and not charged via property taxes. In preparation of the budget, they were budgeted for twice and therefore overstated.

**Village of Kingston  
Finance Report  
As at September 30, 2011**

**Sewer Operations**

	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Variance YTD</b>	<b>Year End Forecast</b>	<b>Annual Budget</b>	<b>Forecasted Variance</b>
<b>Revenues</b>						
Sewer - Taxation	386,100	388,300	(2,200)	385,700	388,300	(2,600)
Sewer - User Fees	13,000	13,900	(900)	32,400	35,600	(3,200)
Sewer - Connection Charges	2,800	2,200	600	2,800	2,800	-
<b>Total Revenues</b>	<b>401,900</b>	<b>404,400</b>	<b>(2,500)</b>	<b>420,900</b>	<b>426,700</b>	<b>(5,800)</b>
<b>Expenditures</b>						
<b>Environmental Health</b>						
Administration	48,300	57,200	8,900	103,800	103,800	-
Treatment	8,800	5,800	(3,000)	11,600	11,600	-
Treatment - Electricity	22,000	23,600	1,600	47,300	47,300	-
Treatment - Disposal	46,900	49,000	2,100	98,000	98,000	-
Collection System Costs	16,600	13,400	(3,200)	26,900	26,900	-
<b>Total Environmental Health</b>	<b>142,600</b>	<b>149,000</b>	<b>6,400</b>	<b>287,600</b>	<b>287,600</b>	<b>-</b>
<b>Fiscal Expenses</b>						
Sewer Reserve	71,700	71,700	-	71,700	71,700	-
LTD - Principal	40,000	40,000	-	56,000	56,000	-
LTD - Interest	6,200	6,200	-	11,400	11,400	-
<b>Total Fiscal Expenses</b>	<b>117,900</b>	<b>117,900</b>	<b>-</b>	<b>139,100</b>	<b>139,100</b>	<b>-</b>
<b>Total Expenditures</b>	<b>260,500</b>	<b>266,900</b>	<b>6,400</b>	<b>426,700</b>	<b>426,700</b>	<b>-</b>
<b>Surplus/(Deficit)</b>	<b>141,400</b>	<b>137,500</b>	<b>(8,900)</b>	<b>(5,800)</b>	<b>-</b>	<b>(5,800)</b>



Village of Kingston  
671 Main Street PO Box 254  
Kingston NS B0P 1R0

ph 902 765-2800  
fx 902 765-0807

## **REPORT TO VILLAGE COMMISSION**

From: **Greg Towne, Clerk/Treasurer**

Date: **October 4, 2011**

Re: **Follow up – Service Levels**

### **DISCUSSION**

Following discussions held regarding service levels, staff are looking for direction for the following identified items, and if the Commission is indeed interesting in further reviewing the level or delivery of service for these items:

- Apple Blossom/Princess involvement
- Visitor Information Centre
- Contract out mowing for common areas
- Others?

September 3, 2011

Kingston Village Office

P.O. Box 254

Kingston, N.S. BOP 1R0

It has been a month since my family and I visited Kingston for the fountain sod- turning ceremony and unveiling of the S.S. Stevens and L.D. Stevens photograph exhibit. We have very fond memories of the ceremony, lunch afterward and all the wonderful people we met from Kingston. It was such a pleasant day. I related the day to my mother, and I have sent her the pictures of the event. She was excited to hear about the ceremony and the appreciation shown, by all the people we talked to, for her photography exhibit. She hopes people will see and enjoy the photographs of earlier days in Kingston.

I would like to sincerely thank the Kingston Village Planning Council for their support of this project. It means a lot to my mother to be able to contribute to something like this. She has such fond memories of growing up in the Kinston area. It also meant a lot to Lou and me to have our daughter see and understand her family history. Muriel advises that the project is moving ahead with the fountain stone chosen and ground preparation started. It is a wonderful site and I look forward to seeing it the next time we travel to the Maritimes. I would also like to take this opportunity to thank Jim Spurrell for taking the photographs of the ceremony and all the folks that contributed to the lunch after the ceremony. I want to say a special thanks to Doug Armstrong and Muriel Craig for their dedication and support for the project. They have been so helpful.

We really enjoyed our stay in Kingston and the wonderful people we met. I wish everyone all the best.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ron Pepper', written over a horizontal line.

Ron Pepper

C.C. Thelma Pepper



## Kinette Club of Mid-Annapolis Valley

"Serving the Community's Greatest Need"

---

September 2011

RECEIVED SEP 19 2012

To Whom It May Concern:

It's that time of year again, for the Mid-Annapolis Valley Kinettes Annual Chinese Auction. At the Kingston Lions Hall Saturday, October 22<sup>nd</sup>, Doors open at Noon, draws start at 4pm.

This Auction is always one of our biggest fundraisers of the year; and without it we could not continue to "Serve the Community's Greatest Need". That is why we are asking for your support. Any donations you make are greatly appreciated. Donations can include: small or large merchandise items (electronics, toys, clothing), promotional items (hats, mugs, etc) gift certificates, or even cash.

Kin Canada is the largest all-Canadian service organization in the country! As active community volunteers we work together to enhance the quality of life in our communities by promoting service, fellowship, positive values and national pride. Nationally, we give our support to a natural disaster fund that gives money to help cities that have been devastated (e.g. Victims of Hurricane Katrina). Locally we support: Multiple Sclerosis (MS), Cystic Fibrosis (CF), Children's Trust Fund (CTF), and the Canadian Cancer Society, Christmas Daddies, Angel Trees, SPCA, as well as others.

If you have any questions regarding our organization or would like to make a donation, please feel free to contact me at your convenience.

Sincerely,

Project Chair  
Donna Sharpe  
RR#1 Wilmot, NS  
B0P 1W0  
Phone: (902) 765-3838

Grow. Learn. Make Friends. Have Fun.

# Annapolis Valley Trail System.

## Trail Names for KCTS

**Total length – 28 kilometres**

**Kingston Steer Trail** - 4.5 kilometres from Greenwood Road to Walker Brook

**Auburn Sand Trail** - 5 kilometres from Greenwood Road to McGee Brook

**Aylesford Farm Trail** - 3.5 kilometres from McGee Brook to Aylesford Road

**Caribou Bog Trail** - 5 kilometres from Aylesford Road to Berwick

**Berwick Apple Trail** - 2 kilometres from Town lines

**Waterville Village Trail** - 5 kilometres from Berwick line to Webster line

**Webster Farm Trail** - 3 kilometres from Webster line to Cambridge station

**Webster Farm Trail** - This is a third generation diversified family farm that specializes in small fruit, dry beans and rhubarb. They also manufacture wooden berry boxes and flats. This farm comprises a portion of one of the original Webster family land grants from the 1760's. The farm has been a charter member in the Taste of Nova Scotia Quality Food program since its inception in 1995.

**Berwick Apple Trail** - Was once used by the Mi'kmaw people and later the Acadians as a path and stopping point between Cornwallis and the Annapolis Rivers. Acadians built a rough road between the two rivers that is now known as Highway #1. Berwick was settled in 1810 and was known as the Cogdon Settlement. In 1851 it was renamed Berwick after the town in England. It was a major apple shipping station exporting large quantities by rail. That is how it became known as the Apple Capital of Nova Scotia and fittingly has a large number of orchards in and around the town to this day.

**Aylesford Farm Trail** - It is primarily a farming community which features very large cranberry bogs, strawberries, vegetables, potatoes and apples. Aylesford is a British name and was settled in 1770, making it one of the oldest villages in Nova Scotia. Today it is home to one of the biggest tourist attractions in Nova Scotia, the Oaklawn Farm Zoo. Oaklawn Farm Zoo boasts the largest display of Big Cats and Primates in Eastern Canada.

**Waterville Village Trail** - This little community is home to a provincial youth detention facility, Kings Regional Rehab Center, an airport and the Michelin tire factory which is one of the largest employers in the region. Waterville was home to one of the original poor farms in 1922. These

farms were set up as a place of refuge for the elderly and poor who could not look after themselves. Today it is the site of the Kings Regional Rehab Center which is a supportive living and learning facility serving approximately 200 adults and youth with physical and mental health challenges.

**Kingston Steer Trail** - This is a large commercially oriented village located along the Annapolis River and is closely linked to the CFB Greenwood Air Force base. Kingston is known for its steer barbeque that was started in 1960. The idea to cook a whole steer was to celebrate the village. Cooking a whole steer was not common in North America so the village, over the years, has perfected the technique which captures the cooking juices for a succulent taste of beef. Today it is the largest whole steer barbeque in Nova Scotia and a major event for Kingston.

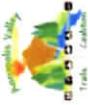
**Auburn Sand Trail** - The community is home to the second oldest Anglican Church in Nova Scotia, 1790. Auburn sits on an inland dune that is made of Loess, a fine sand that blew from glacial deposits. In some areas the sand is 40 feet deep and can be very unstable when disturbed. The sand makes the growth of plants in this area unique to the dry unstable environment.

**Caribou Bog Trail** - Organic soils are scattered through the Valley, but the most notable example is the large Caribou peat bog located on the watershed divide between the Annapolis and Cornwallis river systems. The bog is Sphagnum mosses which a preferred for agriculture uses such as potting mixes and growing media. It has the unique ability to retain water yet still allow oxygen for plant growth. Today this bog supports the Annapolis Valley Peat Moss company, where peat is harvested for international markets and vegetable production at Salad Acres a subsidiary of Nova Agri Inc farm.



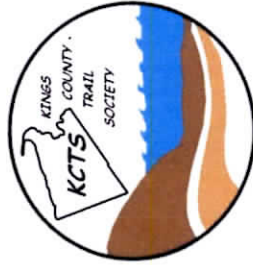
Welcome to

# Waterville Village Trail



This 2.9 km Section of The Annapolis Valley Trail System Proudly  
Constructed and Maintained by

## Kings County Trail Society



Emergency Call 911

Violations Call 1-800-565-2224

[www.trails.gov.ns.ca/](http://www.trails.gov.ns.ca/)



October 3, 2011

I would like to make a recommendation to have at least four trees planted on the lower part of Main Street, in front of Sears and Rona, preferably Magnolias, as we now have four on Lower Main. I would also like to request the rest of the monies be put towards decorative flags like the ones that was purchased this year.

Whereas the Village gets 25% of the profits from the Steer BBQ, and the west end has had no development, and this was to be used in the Village for special projects, I recommend this request to the Commissioners for consideration

Thanking you in advance.

Muriel M Craig.