



Village of Kingston  
671 Main Street PO Box 254  
Kingston NS B0P 1R0

ph 902 765-2800  
fx 902 765-0807

January 10, 2011

Chairman T. Beardsley  
Commissioner M. Armstrong  
Commissioner D. Beaman  
Commissioner B. Beardsley  
Commissioner L. Reid

Dear Commissioner Members:

Attached for your review is the Agenda for the regular Village meeting scheduled at 7:00 pm Thursday, January 13, 2011 at the Kingston Village Office.

Yours Truly,

Greg Towne  
Clerk/Treasurer



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## **REGULAR COMMISSION MEETING JANUARY 13, 2011**

### **AGENDA**

1. Review of Minutes of Meeting held December 9, 2010 (attached)
2. Business Arising from the Minutes
3. Committee Reports
  - 3.1. Wastewater
  - 3.2. Public Works
  - 3.3. Recreation
4. Petition Results – Markland Street and Magee Drive
5. Discussion – Future of Kingston Recreation Association
6. Finance Report
7. Correspondence



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## **KINGSTON VILLAGE COMMISSION**

### **MINUTES OF THE COMMISSION MEETING OF DECEMBER 9, 2010**

#### **COMMISSION:**

Tom Beardsley – Chairman  
Martha Armstrong  
Brad Beardsley  
Lorne Reid  
Doug Beaman – absent

Greg Towne – Clerk/Treasurer

#### 1. OPENING

Chairman Beardsley called the meeting to order at 7:00pm.

#### 2. REVIEW OF MINUTES

Chairman Beardsley asked for a review of the November 18th Regular Session meeting minutes.

**ON MOTION OF COMMISSIONER REID AND COMMISSIONER BEARDSLEY THAT THE COMMISSION APPROVE THE MINUTES OF NOVEMBER 16TH, 2010 AS PRESENTED. MOTION CARRIED.**

#### 3. COMMITTEE REPORTS

Wastewater, Public Works, and Recreation reports were received as presented.

Clerk presented the new Human Resource Policy Manual that had been reviewed by the Policy and Finance Committee. Based on the direction of the Committee, staff had been working on the manual for several months.

**ON MOTION OF COMMISSIONER REID AND COMMISSIONER ARMSTRONG THAT THE COMMISSION APPROVE THE HUMAN RESOURCE POLICY MANUAL AS PRESENTED. MOTION CARRIED.**

4. SEWER REFUND

Clerk presented report to Commission regarding a sewer refund.

**ON MOTION OF COMMISSIONER REID AND COMMISSIONER ARMSTRONG THAT THE COMMISSION APPROVE THE ADJUSTMENT ON ASSESSMENT ACCOUNT NUMBER 08129287 IN THE AMOUNT OF \$243.10. MOTION CARRIED.**

5. DISCUSSION – ELECTION BY-LAW AND ANNUAL GENERAL MEETING DATES

Clerk started discussion by stating that current AGM date of May was too early, due to fact that tax bills will have to be prepared in April and year end work would not be able to be completed in time for AGM. Was also an opportunity to change election process to facilitate increased turnout.

Sample calendar was presented to Commissioner, which showed the AGM between an advance poll and an election day, removing voting from the AGM. Discussions with the Village of Bible Hill, who follow a similar schedule, result in voter turnout in excess of 10% of eligible voters.

Any changes to the process would affect and replace the current Village By-Law.

Commission directed staff to proceed based on this information and prepare necessary by-law changes for Commission consideration.

6. FINANCE REPORT

Clerk presented finance report for period ending November 30, 2010. Only change from previous period was \$8,000 received from Province as HST Offset, which was not budgeted for this year.

**ON MOTION OF COMMISSIONER REID AND COMMISSIONER ARMSTRONG THAT THE FINANCE REPORT BE RECEIVED FOR INFORMATION. MOTION CARRIED.**

7 CORRESPONDENCE - NEW YEARS EVE PLANNING COMMITTEE

Received letter from planning committee requesting an increase in funding for New Years Eve event due to other funders being unable to contribute this year.

**ON MOTION OF COMMISSIONER REID AND COMMISSIONER ARMSTRONG THAT THE VILLAGE INCREASE THEIR CONTRIBUTION FOR THE NEW YEARS EVE CELEBRATION FROM \$1,000 TO \$2,000. MOTION CARRIED.**

8. ADJOURNMENT

As there was no further business to discuss, the meeting adjourned at 8:13pm.

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COMMISSION CHAIRMAN

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CLERK/TREASURER



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## **REPORT TO VILLAGE COMMISSION**

From: **Danny Lundrigan, Public Works Supervisor**

Date: **January 10, 2011**

Re: **Environmental Services Report**

### **RECOMMENDATION**

**THAT THIS REPORT BE RECEIVED FOR INFORMATION.**

### **REVIEW**

December 13th - East Main St. pumping station had broken force main pipe in lift station, causing station to just circulate sewer back into station. Vacuum truck was called to pump station down so staff could identify exact problem. Ninety degree elbow was only part of piping that was broken. Retrieved confined space entry gear and gas meter, entered station and removed broken elbow and installed new one. Station was back in operation by 12:30pm.

Dec 13th/14th windstorm - a number of different pumping stations temporarily, but only the one pumping station in Forrest Brook Park had to have sewage pumped from it and hauled to treatment plant. Part of the subdivision had power which allowed some to use water and fill lift station, while the other parts of the subdivision had no power including our lift station. Power to treatment plant stayed on, but there was short term loss of 3 phase power causing some equipment to stop operating. NSP was notified and problem was solved by noon. A number of pumps were pulled after wind storm with most having rags jamming pump impellers. This can happen if power is out for a prolonged period of time allowing things to settle on bottom. When pumps kick in they tend to pick up debris, causing pump to kick out. Pumps were pulled in stations at Forrest Brook, Brookside Dr., Shawn Dr. and East Main St.

Dec 18th/19th - SCADA Contractors installed remote monitoring analog boxes onto all pumping stations within the village. Actual wiring into the existing panels is taking place this week and training will be followed as stations are brought on line. Additional locks had to be purchased so that analog boxes can be locked.

Over holidays there were no sewer emergencies, except for the replacement of a broken manhole cover on East Main St.



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## **REPORT TO VILLAGE COMMISSION**

From: **Danny Lundrigan, Public Works Supervisor**

Date: **January 10, 2011**

Re: **Public Works Report**

### **RECOMMENDATION**

**THAT THIS REPORT BE RECEIVED FOR INFORMATION.**

### **REVIEW**

December 14th/15th - wind and rain storm knocked down branches and trees in different areas of the village. Branches and wind felled trees were cut up and picked up along sidewalk on Pine Ridge, Westwood St. playground, Centennial Park, Stronach Park, and Fitness Trail. Signs were installed at trail entrances to indicate temporary closure of trail until wind falls across trail could be removed. Trail is clear, but there is a lot of wind falls throughout wooded area around trail and in wooded area behind bandstand. The Second Monday storm was in the form of heavy snow, on Dec 27th that brought down more branches in many of the same areas. Staff will pick away at the different areas as much as snow and ice conditions will allow. Retrieved holiday greeting sign that blew off the front of the village office and re-installed.

Some snow removal was necessary but mostly sanding and salting of the sidewalks was needed for ice control. The MT Trackless had to have a broken ground cable repaired that was causing machine to lunge while in work mode. A second ground cable was purchased to have on hand if cable breaks again. Kubota tractor, used for sanding and salting sidewalks was sent to Nova International to have electrical grounding problem repaired, causing tractor not to start. Electrical relay was ordered and installed and tractor was back next day. Seasonal winter employee was stopped by Motor Vehicle Compliance officer and issued a warning to have amber light on top repaired and slow moving signs on both the tractor and the salt/sand spreader. Light was repaired and slow moving vehicle signs were purchased and installed the same day. Factory emergency 4-way flashing lights are not considered effective enough.

Prepared area around Day Camp/ Recreation building for New Years Eve celebration. Some snow had to be pushed back away from doors and area where horse wagons

loaded up. Temporary outdoor lighting was installed for better lighting at the north end of building where horse wagons were loaded.

Garage door for barn was ordered and a new steel entrance man door was priced and ordered to be installed along with garage door. The village float and some of the machinery was put back in the barn along with village steer.

The crosswalk at the medical clinic had one of the over head cube lights that hangs over the west bound lane, turn sideways in the windstorm on Dec 13th/14th. Contractor that installed crosswalk standards was contacted and light was turned to proper direction and swivel tightened.

Christmas decorations removed and stored.

Ice safety indicator sign and flag system was erected at Stronach Park. Only four inches of ice to date, need at least 5.5 inches to open for public skating.



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## **REPORT TO VILLAGE COMMISSION**

From: **Glen Abriel, Recreation Coordinator**

Date: **January 10, 2011**

Re: **Recreation Report**

### **RECOMMENDATION**

**THAT THIS REPORT BE RECEIVED FOR INFORMATION.**

### **BACKGROUND**

#### *KINGSTON SENIORS & ADULTS*

- Low impact aerobic classes are at the Lion's Club every Tuesday & Thursday with the same Seniors Fitness instructor as last year. Classes will resume on Tuesday Jan 11th with a NEW TIME. The new time will be from 10am to 11am.
- Adult morning Skate program at the Kingston Rink from 10:30 – 11:30am each Tuesday & Thursday. Cost will be \$30 for the whole year until the ice is out. Numbers have been consistently around 8-12 adults. Helmets have arrived for this program and are being periodically used by the participants.

#### *LOCAL SCHOOLS – DAILY PHYSICAL ACTIVITY*

Afterschool programs at Kingston School:

- Basketball - Wednesdays 3:15 – 4:30pm – Beginning in the New Year
- Arts & Crafts – Primary – Grade 2 – Completing – Dec 7th – Starting in the New Year as well.

PineRidge Middle School:

- Aerobics starting in late January.
- Teambuilding beginning in January.

West Kings High School:

- Glen is working closely with the BAM Team of youth at West Kings – They meeting one Tuesday every month to discuss physical activity initiatives.

#### *PINERIDGE MIDDLE SCHOOL – FRIDAY SKATING*

Glen is working with PineRidge School, AVRSB HPS and the Western Kings Arena to investigate the possibilities of have the Middle School take 2-3 classes every Friday or two Fridays per month and walk to and from the Rink for an hour and a half skate.

#### *NEW YEARS EVE*

- Many thanks to the Commissioners, Business Sponsors & Resident Volunteers who were able to attend New Years Eve Celebrations. The Village was able to donate 580lbs of food and over \$658.00 in cash directly to the foodbank. See Aurora Thank-You Ad & article.
- The New Years Eve Planning Committee is meeting Tuesday January 11th to have a wrap up meeting.

#### *SUMMER STUDENT FUNDING*

Provincial Summer Student Funding program applications are due by January 28th. Glen is currently working on this application.

#### *WESTERN KINGS ACTIVE KIDS HEALTHY KIDS*

The western Kings Active Kids Healthy Kids committee met on Thurs Jan 6th to begin the planning for the upcoming applications. Glen sits on this committee which last year donated over \$15,000 towards physical activity projects throughout Western Kings County.



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## REPORT TO VILLAGE COMMISSION

From: **Greg Towne, Clerk/Treasurer**

Date: **January 7, 2011**

Re: **Petition Results – Markland and Magee Road Changes**

### RECOMMENDATION

**THAT THE COMMISSION PROVIDE DIRECTION TO STAFF REGARDING VILLAGE TRAFFIC CHANGES.**

### BACKGROUND

On November 23, 2010, petition letters were sent to residents impacted by the proposed changes to Markland Road and Magee Drive. In all, 27 letters were sent to residents on Magee Drive and Bill Street, and 44 letters sent to residents on Markland Road, Bishop Avenue and Varner Street. These letters incorporated resident input from the Public Information Meeting held on November 4<sup>th</sup> at the Village Office.

The results of the petition are as follows:

Changing Magee Drive to One Way – Southbound

Yes	7	78%
No	2	22%
Total Letters	27	
Response Rate	33%	

Restricting Access at Markland Road Near Bishop Avenue

Yes	13	59%
No	9	41%
Total Letters	44	
Response Rate	50%	

In addition, residents voiced their comments on the petition or through other means; these comments were:

#### RESTRICTING ACCESS AT MARKLAND ROAD NEAR BISHOP AVENUE

- "We are against this because you can't make a left hand turn off of Markland to Bridge. We would have to go out of our way to go to Main St."
- "I am an 84 year old widow trying to stay in my own home. It's very convenient for me to go up Bishop Ave. to the Superstore. I don't like trying to turn left or right on Bridge St. if I can help it."
- "My daughter is a Firefighter at Kingston and uses this to access main St. to the Firehall." This causes alot of inconvenience to those of us who use this as our main entrance and exit to Bishop Ave."
- "I believe the blockage should be at Bridge St. This would only make sense because otherwise the people living on Bishop Ave., Windsor St., and Pleasant St. would all have to make left turns onto Bridge St. via either Windsor St. or Markland Rd. to get to the Superstore, Hwy #1, or Hwy #101. Has anyone tried to make a left hand turn onto Bridge St. from either Markland or Windsor? Most times it is nearly impossible. I filled out the previous survey thinking it would be blocked off at Bridge St."

#### CHANGING MAGEE DRIVE TO ONE WAY – SOUTHBOUND

- "I believe that Magee Drive should be for local traffic only."

#### **NEXT STEPS**

As previously reported to the Commission, roads are a provincial responsibility. Results of any petition and any Commission recommendation would be presented to DTIR for their consideration and action.

Dependant on the recommendation from the Commission, the Village will work with DTIR to expedite any course of action.



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## **REPORT TO VILLAGE COMMISSION**

From: **Greg Towne, Clerk/Treasurer**

Date: **January 5, 2011**

Re: **Options for Kingston Recreation Association**

### **RECOMMENDATION**

**THAT THE COMMISSION APPROVE THE INCLUSION OF THE RECREATION ACTIVITIES BEING DONE BY THE KINGSTON RECREATION ASSOCIATION AS PART OF THE OPERATIONS OF THE VILLAGE AND INCLUDED WITHIN THE VILLAGE BUDGET.**

### **BACKGROUND**

The Kingston Recreation Association (Association) is a legal entity that was incorporated in April 1996, although an informal recreation group had been operating for many years previously.

Over time, the scope of the Association has grown where it is now doing recreation programming and has a staff of one full time coordinator and 4-5 summer councillors. The Association also assists the village with recreation infrastructure planning, village events and manages the West Kings Arena during the 100 days of summer usage. As a separate entity, it has its own set of accounts, files annual statements to the Province, and maintains a separate bank account and payroll account with the Canada Revenue Agency. The Board of Directors currently consist of David Lowe, David Morse, Glen Abriel and Janice Hatfield.

### **DISCUSSION**

Although the Association is a separate organization, in reality it falls under the Village Commission, as the Commission approves its budget, monitors its disbursements and set targets and goals for the staff. There are disadvantages to maintaining the Association as a separate entity in its current state, specifically in the areas governance and cost and time of accounting for the Association.

As the village has grown, it may be time to re-examine its delivery of recreation and recreation programming. We have contacted other villages within the province and found that others do not have a separate organization for recreation, and that there doesn't appear to be any advantage to do so.

Having said that, it may be preferable to have Kingston Recreation Association exist in a limited fashion. This could give the Village some flexibility to use another organization if needed, while formally bringing the bulk of the Association into the Village. The Association could again exist as it was intended to, a community organization that supports the actions of the village.

At this time, the single activity that the Association does independent of the Village is the New Years Eve event; this activity should remain with the Association. All other operations should be formally brought within the Village.

### **OPERATIONAL IMPACTS AND IMPLEMENTATION**

Reducing the Association's scope will result in some efficiencies (within the office) as the accounting and reporting for the Association will be reduced dramatically. Current and future employees will be employed under the Village, formalizing their relationship and standing.

If the recommendation is approved, staff will prepare the 2011/12 budget to include recreation under the Village budget, for approval by the Commission.



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## REPORT TO VILLAGE COMMISSION

From: **Greg Towne, Clerk/Treasurer**

Date: **January 10, 2011**

Re: **Monthly Finance Report**

### RECOMMENDATION

**THAT THIS REPORT BE RECEIVED FOR INFORMATION.**

### GENERAL OPERATIONS

Staff have been carefully tracking operational revenues and expenses and have confirmed some year-end variances. Through the first nine months of the year, the forecasted year-end surplus is projected to be \$8,000. The major revenue and expenditure variances are detailed below.

#### **Revenues:**

Revenues are projected to be a favourable variance of \$23,800, due to the following items previously reported:

- Taxation is a favourable variance of \$1,800. The variance is generally due to resource taxation which was not identified in the budgeting process.
- Grants from Other Governments is expected to be a favourable variance of \$22,000 for the following reasons:
  - Kingston requested that the County increase funding for crossing guards in their 2010/11 budget deliberations. Funding for crossing guards had not increased since 1995. The County approved a 50% increase in funding. Monies now received from the County represent a favourable variance of \$4,000, more than the \$2,000 previously reported.
  - Using the \$5,000 approved in the budget for trail improvements (as a service initiative), Kingston has received a \$10,000 grant from the County under the Trails Assistance Program (TAP.) These funds will be used for additional definition, calming and maintenance improvements along the trail in the village core. This revenue has a corresponding expenditure under Village Maintenance.

- Grants from Other Governments are an additional favourable variance of \$8,000. The Province offers villages a HST Offset grant to provide assistance for HST costs. This item was not picked up during the budget, and the village has now received our grant for the 2010/11 fiscal year.

**Expenditures:**

Expenditures are expected to be a unfavourable variance of \$6,600 due to the following items previously reported.

- Taxation Charges are expected to be a favourable variance of \$3,400 due to budgeted items for printing and banking charges being less than expected.
- Fiscal Expenses – Long Term Debt are projected to be an unfavourable variance of \$9,200 at this point. Previous Commission decisions allocated the previously reported surplus to be used to reduce principal amounts.
- Village Maintenance is projected to be an unfavourable variance of \$10,000, which is offset by the revenue mentioned above.

**Other Items**

There are items that were identified in the 2010/11 budget that, for various reasons, will not occur this fiscal year. Staff are planning to present these items to the Policy and Finance Committee to gauge their interest in reallocating these amounts for staff to complete in the next year. A report will be forwarded to the Commission in February.

These items include:

<b>Item</b>	<b>Amount</b>	<b>Comment</b>
<b>Trails improvements</b>	\$5,000	Waited to receive funding (Trails Assistance Program) from County, insufficient time to do work this year
<b>Power Doors - VIC</b>	\$1,500	Grant request in progress
<b>Power Doors - Library</b>	\$3,000	Grant request in progress
<b>Duckpond analysis</b>	\$3,000	Work to commence in 2011

**Village of Kingston  
Finance Report  
As at December 31, 2010**

**General Operations**

	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Variance YTD</b>	<b>Year End Forecast</b>	<b>Annual Budget</b>	<b>Forecasted Variance</b>
<b>Revenues</b>						
Residential/Commercial Taxation	534,700	535,200	(500)	540,000	538,200	1,800
Dog Registrations	1,100	1,000	100	1,400	1,400	-
Rentals	-	-	-	1,200	1,200	-
Interest on Investments and Taxes	3,700	2,000	1,700	3,200	3,200	-
Grants and Donations	100	100	-	100	100	-
Miscellaneous Income	9,100	6,000	3,100	6,900	6,900	-
Administration Revenues	84,400	84,400	-	84,400	84,400	-
Grants from Other Governments	38,000	10,000	28,000	41,500	19,500	22,000
Contributions from Reserves	-	-	-	5,000	5,000	-
<b>Total Revenues</b>	<b>671,100</b>	<b>638,700</b>	<b>32,400</b>	<b>683,700</b>	<b>659,900</b>	<b>23,800</b>
<b>Expenditures</b>						
<b>General Government</b>						
Legislative	14,600	13,200	(1,400)	17,500	17,500	-
Administration	97,000	97,000	-	129,400	129,400	-
Professional Fees	10,300	14,900	4,600	18,600	18,600	-
Insurance (General)	24,600	23,700	(900)	23,700	23,700	-
Civic Building Expenses	9,500	9,500	-	14,900	14,900	-
Crossing Guards	9,200	7,900	(1,300)	11,300	11,300	-
Miscellaneous	4,700	4,900	200	9,000	9,000	-
Taxation Charges	5,400	9,100	3,700	5,700	9,100	3,400
Library	3,600	7,700	4,100	10,300	10,300	-
<b>Total General Government</b>	<b>178,900</b>	<b>187,900</b>	<b>9,000</b>	<b>240,400</b>	<b>243,800</b>	<b>3,400</b>
<b>Public Works &amp; Transportation</b>						
Public Works	54,000	58,700	4,700	76,100	76,100	-
Village Maintenance	9,200	22,000	12,800	39,400	29,400	(10,000)
Sidewalks & Crosswalks	8,300	7,600	(700)	7,600	7,600	-
Snow Removal	20,900	20,600	(300)	51,500	51,500	-
Street Lighting	42,900	43,900	1,000	58,500	58,500	-
<b>Total Public Works</b>	<b>135,300</b>	<b>152,800</b>	<b>17,500</b>	<b>233,100</b>	<b>223,100</b>	<b>(10,000)</b>
<b>Tourism and Development</b>						
Visitor Information Centre	19,600	20,500	900	21,600	21,600	-
Other Development	1,000	2,000	1,000	3,000	3,000	-
Apple Blossom Festival	3,300	4,000	700	4,000	4,000	-
Steer BBQ	3,900	4,000	100	4,000	4,000	-
<b>Total Tourism and Development</b>	<b>27,800</b>	<b>30,500</b>	<b>2,700</b>	<b>32,600</b>	<b>32,600</b>	<b>-</b>
<b>Parks &amp; Recreation</b>						
Parks Repairs and Maintenance	19,300	25,000	5,700	33,300	33,300	-
Contribution for Rec Programming	-	-	-	10,000	10,000	-
Arena Rental Charges	5,100	4,600	(500)	4,600	4,600	-
<b>Total Recreation</b>	<b>24,400</b>	<b>29,600</b>	<b>5,200</b>	<b>47,900</b>	<b>47,900</b>	<b>-</b>
<b>Fiscal Expenses</b>						
Transfers to Reserves						
Operating Reserves	7,000	7,000	-	7,000	7,000	-
General Capital Reserves	53,500	53,500	-	53,500	53,500	-
Sidewalk Construction Reserve	42,000	42,000	-	42,000	42,000	-
Building Reserve	10,000	10,000	-	10,000	10,000	-
LTD - Principal	9,200	-	(9,200)	9,200	-	(9,200)
<b>Total Fiscal Expenses</b>	<b>121,700</b>	<b>112,500</b>	<b>(9,200)</b>	<b>121,700</b>	<b>112,500</b>	<b>(9,200)</b>
<b>Total Expenditures</b>	<b>488,100</b>	<b>513,300</b>	<b>25,200</b>	<b>675,700</b>	<b>659,900</b>	<b>(15,800)</b>
<b>Surplus/(Deficit)</b>	<b>183,000</b>	<b>125,400</b>	<b>7,200</b>	<b>8,000</b>	<b>-</b>	<b>8,000</b>

## **SEWER OPERATIONS**

The sewer fund is projected to be an unfavourable variance of \$4,800 at this time.

### ***Revenues:***

#### *Items previously reported:*

- Taxes for Sewer Rates is projected to be a favourable variance of \$19,300. During its preparation of tax bills, staff reviewed properties within the village to ensure the proper rates were being charged, per the Policy for Fees. During this review, several properties were identified as to having incorrect charges; the bulk of these properties being newly constructed homes and commercial properties.

### ***Expenses:***

- Collection System Costs are expected to be an unfavourable variance of \$4,800. Additional costs this year relating to new preventative maintenance program (pumps and panels) at lift stations, along with increased general repairs to stations. Increased maintenance will improve overall efficiency and reduce failures, resulting in reduced down times and overall repair costs.

#### *Items previously reported:*

- Capital Charges is expected to be an unfavourable variance of \$19,300. At its November meeting, the Commission agreed to additional funding for the SCADA System project from operations.

**Village of Kingston  
Finance Report  
As at December 31, 2010**

**Sewer Operations**

	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Variance YTD</b>	<b>Year End Forecast</b>	<b>Annual Budget</b>	<b>Forecasted Variance</b>
<b>Revenues</b>						
Sewer - Taxation	365,500	344,200	21,300	363,500	344,200	19,300
Sewer - User Fees	25,400	25,400	-	36,300	36,300	-
Sewer - Connection Charges	3,300	3,300	-	3,300	3,300	-
<b>Total Revenues</b>	<b>394,200</b>	<b>372,900</b>	<b>21,300</b>	<b>403,100</b>	<b>383,800</b>	<b>19,300</b>
<b>Expenditures</b>						
<b>Environmental Health</b>						
Administration	69,900	70,600	700	92,000	92,000	-
Treatment	3,500	10,800	7,300	14,500	14,500	-
Treatment - Electricity	28,200	31,000	2,800	41,400	41,400	-
Treatment - Disposal	72,000	72,400	400	96,500	96,500	-
Collection System Costs	21,400	11,800	(9,600)	20,500	15,700	(4,800)
<b>Total Environmental Health</b>	<b>195,000</b>	<b>196,600</b>	<b>1,600</b>	<b>264,900</b>	<b>260,100</b>	<b>(4,800)</b>
<b>Fiscal Expenses</b>						
Sewer Reserve	53,500	53,500	-	53,500	53,500	-
LTD - Principal	40,000	40,000	-	56,000	56,000	-
LTD - Interest	7,600	7,600	-	14,200	14,200	-
Capital Charges	19,300	-	(19,300)	19,300	-	(19,300)
<b>Total Fiscal Expenses</b>	<b>120,400</b>	<b>101,100</b>	<b>(19,300)</b>	<b>143,000</b>	<b>123,700</b>	<b>(19,300)</b>
<b>Total Expenditures</b>	<b>315,400</b>	<b>297,700</b>	<b>(17,700)</b>	<b>407,900</b>	<b>383,800</b>	<b>(24,100)</b>
<b>Surplus/(Deficit)</b>	<b>78,800</b>	<b>75,200</b>	<b>39,000</b>	<b>(4,800)</b>	<b>-</b>	<b>(4,800)</b>

## **KINGSTON RECREATION**

In previous periods, staff had projected a deficit of \$2,900, due to the lack of Provincial funding for a day camp instructor, with staff taking measures to mitigate the actual expense. We are now able to report on the actual amounts relating to the summer day camp and arena expenses. Based on budget to actual variances, the Recreation Fund is projecting a favourable surplus position of \$1,500.

**Village of Kingston  
Finance Report  
As at December 31, 2010**

**Kingston Recreation**

	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Variance YTD</b>	<b>Year End Forecast</b>	<b>Annual Budget</b>	<b>Forecasted Variance</b>
<b>Revenues</b>						
Revenues - Youth	7,100	8,800	(1,700)	8,500	10,100	(1,600)
Revenues - Adult	200	400	(200)	500	500	-
Revenues - Seniors	200	300	(100)	400	400	-
Grants - Fed/Prov (Employment)	8,700	19,000	(10,300)	14,100	19,000	(4,900)
Grants - Wellness Initiatives	-	-	-	-	-	-
Grants - Kings County	21,600	22,900	(1,300)	30,500	30,500	-
Grants - Kingston	-	-	-	10,000	10,000	-
Arena Rentals	300	4,000	(3,700)	300	4,000	(3,700)
Miscellaneous	3,600	1,600	2,000	4,200	2,200	2,000
Transfer From Surplus	-	-	-	10,000	10,000	-
<b>Total Revenues</b>	<b>41,700</b>	<b>57,000</b>	<b>(15,300)</b>	<b>78,500</b>	<b>86,700</b>	<b>(8,200)</b>
<b>Expenditures</b>						
<b>Recreation Programming</b>						
Recreation Administration	42,200	43,200	1,000	57,500	59,900	2,400
Youth Programs	2,200	4,200	2,000	3,700	5,400	1,700
Adult Programs	800	3,400	2,600	4,600	4,600	-
Seniors Programs	4,000	4,500	500	6,000	6,000	-
Arena Costs	5,200	10,800	5,600	5,200	10,800	5,600
<b>Total Recreation Programming</b>	<b>54,400</b>	<b>66,100</b>	<b>11,700</b>	<b>77,000</b>	<b>86,700</b>	<b>9,700</b>
<b>Total Expenditures</b>	<b>54,400</b>	<b>66,100</b>	<b>11,700</b>	<b>77,000</b>	<b>86,700</b>	<b>9,700</b>
<b>Surplus/(Deficit)</b>	<b>(12,700)</b>	<b>(9,100)</b>	<b>(27,000)</b>	<b>1,500</b>	<b>-</b>	<b>1,500</b>



Village of Kingston

671 Main Street  
PO Box 254  
Kingston, NS  
B0P 1R0

(902) 765-2800  
f (902) 765-0807

# NOTICE OF MEETING

## KINGSTON AREA ADVISORY COMMITTEE

**TAKE NOTICE** that the Kingston Area Advisory Committee will hold a **PUBLIC MEETING** on **MONDAY, JANUARY 17, 2011** at 6:00 p.m. in the Kingston Fire Hall, 570 Sparky Street, Kingston, NS. The Committee is considering a recommendation to Municipal Council to amend the definition of “net acre” within the Land Use By-law and how that pertains to a planned development within Kingston, an application by Beukema and Nelson independent Consultants , Inc., at 356 and 366 Lincoln Street, PID 55085716 and 55085708 to construct one additional apartment building containing ten (10) units on a parcel which now has two apartment buildings with a total of twenty-four (24) units.

Any interested persons who wish to speak on the matter are invited to attend and make their opinions known to the Committee. Written submissions are encouraged and may be delivered to the Village Clerk at the Village Office in Kingston any time prior to the Public Meeting. A copy of the Committee report may be inspected at the Village Office, 671 Main Street, Kingston, between the hours of 8:00 a.m. and 4:00 p.m., Monday through Friday, excepting holidays.

Greg Towne, Clerk/Treasurer  
Village of Kingston

UPPER ROOM FOOD BANK  
PO BOX 575  
KINGSTON, NS B0P 1R0

January 5, 2011

Village of Kingston  
Main Street  
Kingston, NS B0P 1R0

Dear Friends;

On behalf of the Board of Directors, I thank you for the contributions of non-perishable food items collected and \$203.95 raised during the Santa Comes to Town event held in December.

Again, from all reports, a good time was had by those in attendance.

We appreciate all that you do for us and look forward to your continued support.

Sincerely,

A handwritten signature in cursive script that reads "Dianne Cushing".

Dianne Cushing  
Secretary



Statistics  
Canada

Statistique  
Canada

Eastern Region  
Guy Favreau Complex  
Montréal, Québec  
H2Z 1X4

Région de l'Est  
Complexe Guy-Favreau  
Montréal, Québec  
H2Z 1X4

<http://www.statcan.gc.ca>

RECEIVED JAN 10 2011

Chairperson Tom Beardsley  
671 Main St, PO Box 254  
Kingston, NS  
B0P 1R0

Dear Chairperson,

The census and the new National Household Survey (NHS) will take place in May 2011. I am writing to seek your support to encourage the participation of all residents of Canada.

Census information is important for all communities and is highly valued for the planning of services such as schools, daycare, police services and fire protection. The NHS is needed for the implementation of community services such as housing, roads, public transportation, skills training for employment and family services.

Since the census and the NHS are significant sources of information about Canada and the people who live here, they must be complete and accurate. It is therefore important that everyone completes and returns their questionnaires.

We wish to work with you and your municipality to ensure that residents understand the importance of completing the census and the NHS.

In the coming weeks, a member of our communications team will contact you to discuss ways in which we can work together. Should you have any questions, please feel free to contact Keith Matheson, Census Communications Manager - Atlantic, by e-mail at [keith.matheson@statcan.gc.ca](mailto:keith.matheson@statcan.gc.ca) or by telephone at 902-407-7605.

I thank you in advance for your support toward the 2011 Census and the NHS.

Yours sincerely,

Guy Oddo  
Director  
Eastern Region

Canada