



Village of Kingston

Policy for Fees

1.0 Purpose

The purpose of this document is to provide a policy for fees charged by the Village. This will remove fees and fee schedules from individual bylaws and provide the Commission a mechanism to easily change Village fees.

Fees for Sewer Charges

BASIC CHARGE

The owner of each residence including a mobile home as defined in the Mobile Home By-Law of the Municipality of the County of Kings and an apartment or other separate dwelling unit, each vacant lot, each separate business premise, and every other property shall pay on account of sewer rates the sum of \$340.00 per annum, except that the charge for a vacant building lot (single lateral) shall be \$150.00 per annum.

The owner of each of the following types of property or facility shall pay the following per annum:

BOARDING HOUSE	basic charge of \$340.00 plus \$150.00 per room
BASIC COMMERCIAL SERVICE	basic charge of \$340.00 plus \$218.43 for less than 5 employees and public washrooms plus \$218.43 for each additional 5 employees
HOTEL/MOTEL	basic charge of \$340.00 plus \$170.00 per room
GROCERY/CONVENIENCE STORE (up to 5,000 sq. ft. without meat counter)	basic charge of \$340.00 plus \$533.16 for each additional 2,500 sq. ft.
GROCERY STORE WITH MEAT COUNTER (up to 7,500 sq. ft.)	<ul style="list-style-type: none">• basic charge of \$340.00 plus \$678.58• over 7,500 sq. ft. to 12,500 sq. ft. - \$963.69 plus \$678.58 for each additional 2,500 sq. ft. over 7,500 to 12,500 sq. ft.
GROCERY STORE WITH MEAT COUNTER (over 12,500 sq. ft.)	\$2,577.58 plus \$678.58 for each additional 2,500 sq. ft.
SERVICE STATION/GARAGE	<ul style="list-style-type: none">• basic charge of \$340.00• for no public washrooms and under 5 employees plus add \$218.43 for each additional 5 employees• (with public washrooms) basic charge of \$340.00 plus \$372.07 for every 10 employees• if the service station/garage contains wash bays this will be an additional cost to be negotiated.
HAIRDRESSER/BARBER	basic charge of \$340.00 plus \$340.00 for 5 employees and \$218.43 for each additional 5 employees

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LAUNDROMAT	basic charge of \$340.00 plus \$42.77 per washing machine
NS LIQUOR COMMISSION	flat rate of \$4,027.47
ALIAN TELECOM	basic charge of \$340.00 plus \$218.43 for every 10 employees
MANUFACTURER	<ul style="list-style-type: none"> • basic charge of \$340.00 up to 5 employees • plus \$218.43 for 6 to 15 employees • 16 to 30 employees charge of \$962.26 • 31 or more employees charge of \$1,744.90
RESTAURANTS	basic charge of \$340.00 plus \$754.01
TEA ROOMS/TAKEOUTS	basic charge of \$340.00 plus \$380.22
LICENSED PREMISES (excluding restaurants)	<ul style="list-style-type: none"> • serving food charge: \$1,354.29 plus \$641.40 plus per gallon rate* • no food served charge \$1,354.29 plus per gallon rate*
SERVICE CLUBS	<ul style="list-style-type: none"> • basic charge of \$340.00 plus \$215.54 for public washrooms plus \$178.21 for each 5 employees • bar open regularly same as above plus per gallon rate for bar area
RCMP STATION	basic charge of \$340.00 plus \$218.43 per each 10 employees
SCHOOLS	\$12.35 per student per school year
ARMSTRONG FOOD SERVICES LTD.	metered rate charged as per written agreement with Armstrong Food Services Ltd.
MOBILE PARK LOT	• basic charge of \$340.00 for each lateral installed (whether in service or not)
UNDEVELOPED LOTS WITH MULTIPLE LATERALS	<ul style="list-style-type: none"> • basic charge of \$150.00 for each lateral installed but not in service • basic charge of \$340.00 for each lateral installed and in service

Per gallon rate = seating capacity x days open x 2 x \$0.00558

SEWER CONNECTION FEE

The owner of each building on the property to be connected to the sewer shall pay a connection and inspection charge of three hundred fifty-five dollars (\$380.00). The fee will be for all installations required for the connection to the Village of Kingston's sewer system. The fee is to accompany the connection application.

Fees for Services Provided

Provision of Tax Certificates - \$35.00 per account

2.0 Approval

This Policy has been approved at a duly called meeting of the Kingston Village Commission on the 11th day of March, 2010.

Amended - April 22, 2010
 May 13, 2010
 May 12, 2011
 May 20, 2013 – as per operating budget approval
 May 29, 2014 – as per operating budget approval
 May 14, 2015 – as per operating budget approval
 May 12, 2016 – as per operating budget approval